SSM St. Joseph Hospital of Kirkwood  
525 Couch Avenue, Kirkwood, MO 63122  
Carondelet Room

HOSPITAL COMMITTEE AGENDA  
September 19, 2007  
9:30am – 11:30am

I.) Update of Emergency Care Partnership Grant Application  
   Julie Sackman

II.) HRSA FY06 Equipment Follow Up  
     Julie Sackman

III.) Inventory Visit to each Hospital Facility 
   & STARRS Inventory Control Forms  
     Julie Sackman

IV.) August 23 Surge Capacity TTX AAR  
     Julie Sackman

V.) UASI Funding Update  
    Nick Gragnani

VI.) Update on ACS Planning Group  
     Julie Sackman

VII.) MHA EMSYSTEM Orientation Training Webinar  
      Julie Sackman

VIII.) Specialty Hospital Subcommittees  
       Brett Moorehouse

IX.) 2008 Hospital Meetings  
     George Salsman

X.) MHA Capacity Assessment  
    George Salsman

XI.) Choose a Date/Scenario for Fall MHA Exercise  
     George Salsman

XII.) Choose Preferred Dates for MHA EMSYSTEM  
     Orientation Training via Webinar  
     George Salsman

XIII.) Medical Reserve Core (MRC)  
      Angela Elgin

XIV.) Air Gas Representative  
      Laura Faerber

NEW BUSINESS
Upcoming Training Opportunities/Announcements  
Next Meeting Date: November 21, 2007
Introductions of attendees:

George Salsman – Hospital Committee Co-Chair
Vanessa Poston – Hospital Committee Co-Chair
Helen Sandkuhl – SLUH
Debbie Beezley – SAMC
Diane Blumenfeld – St. Mary’s
Karen Munt – BJC
J. Day – AMH
Karen Groppe – Des Peres
Nick Gragnani – STARRS
Julie Sackman – STARRS
Scott Carruth – CGCMC
Debbie Mays – BJC
John Mueller – SJHC
Larry Vertrees – SSM Rehab
Leslie Porth – MHA
Beth Skaggs – MARH
Joe Leiteritz – Shriner’s

Bridgette Collins – St. Louis County PH
Chris Zirges – BJC
Angela Elgin – MRC
Elaine Allrich – DePaul
Jennifer Anderson – SLCH
Richelle Williams – KP Medical
Mark Canada – St. Alexius
Kelly Fluharty – St. Louis County PH
Tracy Horton – St. Luke’s
Jeanette Meyer – FPH
Janelle Mahon – St. Alexius
Dennis Keithly – St. John’s Mercy
Tim Pigg – Jefferson Memorial Hospital
Cathy Tescott – SSM Home Care
Joe Papes – DePaul
Wayne Laramie – St. Joesph West
Amy Meglitsch – St. Louis County PH

Announcement of Martha Kopper’s departure and appreciation for her work and time with the hospitals and the Committee. George gave acknowledgement to her hard work and commitment to the hospitals in the region. He explained he was saddened to hear grant funding was not renewed and that her efforts did not go without appreciation. Martha was not in attendance at the meeting; however, if hospitals wanted to express their appreciation they can do so by contact her before her last day of September 28, 2007.

I.) Update of Emergency Care Partnership

The application was submitted on September 5, 2007 to the Department of Health & Human Services (HHS). This Emergency Care Partnership Grant was a competitive piece of the formerly known HRSA grant or known as the ASPR or Hospital Preparedness Program (HPP).

The Mid America Regional Council (MARC) in Kansas City – STARRS counterpart, asked if we would partner with them on their grant proposal. The proposal was for a Trauma and Burn Care project. The project would focus on enhancing the trauma and burn care capabilities through planning; education and placement of resources needed to provide trauma and burn care during a mass casualty incident in the two urban areas (Kansas City and St. Louis). This project will continue to strengthen the collaboration between MO, KS and IL through this partnership.

Big thanks to the burn centers and EMS in our region that collaborated on providing information for this application as well as a buy-in from all partners in the process. The award date has not been released. At the next meeting a follow up on to the application progress or announcement of the award

II.) HRSA FY06 Equipment Follow Up

Decontamination Radios have been distributed to all hospitals in Region C by St. Louis Electronics. To date if your hospital did not receive your shipment of three (3) radios, batteries and charger please contact Julie Sackman ASAP at julie.sackman@ewgateway.org.
Cot Packages: Round 1 of Cot Packages were delivered to the hospital accepting them around September 10, 2007 by Global Protection. The hospitals receiving cot packages from Round 1 see attachment R1. To date if you’re your hospital did not receive your shipment of one (1) cot package notify Julie Sackman ASAP at julie.sackman@ewgateway.org.

Round 2 of Cot Packages expected delivery date of October 1, 2007 by Arc Products LLC. The hospitals accepting them and the quantities see attachment R2. Follow up on the delivery will happen early/mid October and at the next Hospital Committee Meeting and/or at your inventory visit.

III.) Inventory Visit to each Hospital Facility & STARRS Inventory Control Forms Julie Sackman

Inventory visits to each hospital facility will begin sometime in October and completion by February 2008. Julie Sackman will be contact each facility to set up a day and time for this walk through and check of inventory. Each hospital contact will receive an e-mail from Julie in the next few weeks outlining the items that will be inventoried for each hospital and what grant periods they pertain to. Each grant period will have separate inventory control forms. An electronic version of the inventory control form is attached.

IV.) August 23 Surge Capacity TTX AAR Julie Sackman

There was positive feedback on the tabletop exercise and areas for our region to improve upon. The participants will be distributed After Action Report on CD and should sign off for them –see Julie after the meeting.

Moving forward as a region that next step take this surge capacity issue and alternate care to a functional exercise in 2008 and possibly 2009 a full scale. Further discussions as Julie will be meeting with the State in a couple weeks to discuss the State’s exercise of the full scale SNS in our region. Julie will be requesting that each hospital provide a contact and how is trained in MOHSAIC by each hospital –this will happen in the next couple months and to be prepared to answer this information.

Discussions on training are needed on both MOHSAIC and Nexgensis in our region. Chris Z. of BJC can provide information to hospitals on her training with Nexgensis for her hospital. Julie will find out from the State their plans on MOHSAIC training for St. Louis region and will let the hospitals know those dates.

V.) UASI Funding Update Nick Gragnani

Hospital Committee endorses that satellite phones for FQHC’s is important for the region.

Satellite phones have not been distributed yet and Nick hopes to have an update from the vendor very soon on when they will be available and training for them.

Discussions on the cost of the maintenance of the sat. phones of a WAG of $1500-2000/yr.

MCI trailer specifications are in development and once there is information to be distributed it will be to those appropriate parties for review.

The AdHoc Committee met and decided what projects to fund with the UASI FY07 grant funding. Unfortunately, Live Process was not funded. The Medical Cache for the hospitals was funded and provided bonus points for the entire grant application. Hospitals addressed this issue. Debbie and George will express the hospitals point of view at the STARRS Advisory Committee Meeting on September 20, 2007.

VI.) Update on ACS Planning Group Julie Sackman

The Alternate Care Site Planning group met on July 19th following the STARRS Hospital Committee Meeting. The attendees from hospitals were from the people who showed interest from the previous meeting. Other participants in this work group include DMAT, EOCs, Public Health and requested participation from FQHCs. The purpose of the establishment of this work group is to look at the Alternate Care Sites in our region, planning for a regional Alternate Care
Site, discuss how to move forward as a region, collaborating and incorporating other agencies and entities into the planning of our region. The first meeting was an orientation and open discussion. During the meeting it was identified more information needs to be provided to the group about moving forward.

Debbie addressed she was not aware of this working group. Julie replied that a sign up list was provided for hospitals. Volunteers for this work group were contacted regarding the meeting; there were many participants from BJC. Julie explained she would follow up with Debbie on this issue and include her as part of this working group moving forward.

VII.) MHA EMSSystem Orientation Training Webinar

Julie Sackman

Discussions of previous training offered on Sept. 12 and 14th. Leslie P. of MHA described the previous training hiccups due to computer issues on MHA’s end. MHA can provide more training opportunities via webinar and expanded training. Leslie provided an update to the progress of EMSSystem and where they are heading with the program. Leslie will provide another update at the next meeting in November.

VIII.) Specialty Hospital Subcommittees

Brett Moorehouse

Brett approached the Hospital Committee on the interest of the Children Hospitals to collaborate and meet. Interest was shown and contact information exchanged.

IX.) 2008 Hospital Meetings

George Salsman

George addressed how the hospital will not be moving until December of 2008 and the STARRS Hospital Committee meetings will remain at SSM St. Joseph Kirkwood this next year. St. Anthony’s Hospital and STARRS have volunteered to provide alternate locations if needed.

X.) MHA Capacity Assessment

George Salsman

Hospitals should have been distributed these assessments and please fill them out. Reminder the deadline is this Friday, September 21st.

Leslie P. explained that this is the last year the hospitals will have report this twice a year. In the next grant period it is only required once so to expect it only around March in 2008.

XI.) Choose a Date/Scenario for Fall MHA Exercise

George Salsman

Two (2) scenarios for the fall exercise were proposed -1) Terrorist takes over an airplane that crashes onto the Popular Street Bridge –causing casualties and death 2) Domestic terrorist attack at the KMOV-TV building in downtown St. Louis –like the OK City bomb attack. The Hospital Committee members choose scenario 2 and date for this exercise is to be November 13th at 8:00 pm.

XII.) Choose Preferred Dates for MHA EMSSystem Orientation Training via Webinar

George Salsman

MHA will be providing further dates of training.

XIII.) Medical Reserve Core (MRC)

Angela Elgin

Angela provided an overview of the purpose of a regional Medical Reserve Core and its functions. Main point –will not be taking resources/personnel from the hospitals. They are seeking outside hospital resources and staff to be available as a community asset in a disaster. The MRC will have medical trained individuals who may be able to assist in many areas of the community or locations through the region.

Angela was asking for more hospital involvement as stakeholders in their planning as they move forward. The next MRC Strategic Planning Committee meeting will be Thursday, October 25th, 2007 from 9 am to 3 pm with a lunch provided. If you would like to attend please notify Angle Elgin at AElign@aol.com.
Discussion on the National Oxygen Kit (NOK) that is available through Air Gas and what it can provide the regional hospitals. The Power Point Presentation brochures were distributed at the meeting and the representative will be sending STARRS an electronic copy. If you would like further information on this contact Julie at julie.sackman@ewgateway.org or (314) 244-9605.

NEW BUSINESS
Upcoming Training Opportunities/Announcements

- **STARRS Training Committee Meeting**
  Monday, October 1, 2007 at 1:30 pm
  Location of Meeting: Crestwood Government Center, 1 Detjen Drive, Crestwood, MO.
  The training committee is interested in hospital representatives to attend and be part of the committee. Interested individuals should have an educational/training background.
  If you would like to attend contact: Eric Hammonds at eric.hammonds@ewgateway.org

- **MedComm Training**
  These training sessions will be four hours in duration. They will cover the basics of EMResource, EMTrak, HEAR Radio, V-EOC and other communication methods used by throughout the region. Also included will be an introductory look at resources used by MedComm, the position of MedComm in regional ICS structures and common task performed by MedComm staffers during operational periods.

  The training will be offered at MedComm located at MoDOT Traffic Information Center at 14301 South Outer 40 Drive, Town and Country, MO 63017.

  Training will be conducted at 9 am on the following dates:
  September 25th
  October 2nd
  October 10th

  If you are interested in attending one of the above training sessions, please contact Terry Sofian at terry.sofian@ewgateway.org or (314) 244-9606.

Next Meeting Date: November 21, 2007
Slide 1
St. Louis Central Citizen Corp
Council
Robert Fulton Citizen Corp Council
Medical Reserve Proposal
St. Louis Region

Slide 2
Presentation
- Introductions
- Primary Purpose
- Key Stakeholders Input (Steering Committee)
  - Training & Recruitment
  - Liability Issues
  - Funding
  - Proposed Sponsoring Agencies
    - St. Louis Central Citizen Corp Council
    - Robert Fulton Citizen Corp Council

Slide 3
Primary Purpose – Medical Reserve Corp
Create and maintain cadre of volunteers who are trained to:
- support emergency shelters, medicine dispensing sites, and medically licensed personnel where needed
- assist with mass care activities and aid provided to the special needs population
Slide 4  

**Primary Purpose - Volunteers**

- Obtain volunteers from the community: 
  - Nurses, Physicians, and other licensed health care providers  
  - EMT, Paramedic, Medical Students, Nursing Students  
  - Pharmacists, Social Workers, Mental Health Professionals  
  - Medically Knowledgeable Volunteers

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Slide 5  

**Primary Purpose – Medical Reserve Corp**

- Based upon Community Needs Assessment  
  - Stakeholders  
- Functional vs. Individual Units within Metropolitan St. Louis and Illinois Counties  
  - Medical Operations/CERT  
  - Disaster Recovery  
  - Crisis Counseling/Mental Health Needs  
  - Special Needs  
  - Mass Care/Mass Feeding/Sheltering

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Slide 6  

**Key Stakeholders Input – Steering Committee**

- Buy in and support of Medical Reserve Corp amongst all stakeholders  
- Community Needs Assessment  
- Training  
  - CERT cross trained as Medical Reserve Volunteer  
  - Volunteers from the Medical Community  
  - Volunteers from the Community at large  
- Recruitment Strategies  
- Funding and other financial support
Slide 7

Proposed Training
- Core Competencies – see attached
- Functional Units Training
- Additional Training:
  - PODs
  - Sheltering in Place
  - Care of Special Needs Population
  - Public Health Emergencies
  - Pandemic Influenza
  - Environmental Emergencies

Slide 8

Proposed Training
- Functional Units:
  - Mass Care Feeding/Sheltering
  - Mental Health/Crisis Counseling
  - Mental Health Professionals Input
  - Disaster Recovery/Education
  - Emergency Preparedness
  - Shelter in Place
  - Recovery Operations after the disaster
  - Care of Special Needs Population

Slide 9

Liability Issues: MRC
- Updates:
  - Senate Bill 705
  - HB 579
Slide 10

Funding

- UASI Grant 2007
- Missouri Foundation of Health
- National Association of County & City Health Officials (NACCHO)
- Private Donations
- Corporate Sponsorship (?)

Slide 11

Sponsor – St. Louis Central Citizen Corp Council

The St. Louis Central Citizen Corp Council will educate its citizens to be better prepared to take care of themselves, their family, friends and neighbors in the event of a disaster of any type until trained Professional Emergency Responders can arrive.

To establish CERT and Medical Reserve Corp as an Emergency Management Resource for regions in need of assistance.

Slide 12

Sponsor – St. Louis Central Citizen Corp Council

- 24 Cities:
  - City of University City
  - City of Olivette
  - Mid County Fire Protection District
  - City of St. Louis
  - Normandy Fire Protection District
  - City of Berkeley

- Non-for profit status
  - Public Charity
Slide 13

Sponsor – St. Louis Central Citizen Corp Council

- Private Partnerships
  - City of St. Louis Emergency Management Agency
  - Harris Stowe State University
  - American Red Cross
  - Salvation Army
  - United Way
- Faith-Based Unit – 13 Churches
  - Robert Fulton Citizen Corp Council

Slide 14

RFCCC: WHERE WE ARE NOW

TARGET GROUPS
- Medical Unit
- Hard of Hearing
- Youth Ministry
- Seniors
- Security
- Community

ROBERT FULTON CITIZEN CORP MEDICAL UNIT AND HEALTH EDUCATION MINISTRY

TRAINING
- HIV Awareness
- Breast Cancer
- Cervical Cancer
- Stroke
- Blood Drives
- Diabetic Awareness/Glucose Testing
- Blood Pressure/Heart Disease
- Cardiac Screenings
- Fitness
- Mental Health/Pandemic Flu
- Disaster Operations and Planning
- Mass Care Training
- Shelter Operations Training
- Developing and Managing Volunteers Training
- Damage Assessment Training
- Special Needs Training
- NIMS Training
- Sandbag Training
- CPR/First Aid
- Psychological First Aid
- Disaster Recovery
- Crisis Counseling
- Mental Health
- Mass Care/Sheltering (Special Needs)

Slide 15

RCFF: WHAT WE HAVE DONE!

The FTMBC Medical and Health Education Unit has established the Robert Fulton Citizen Corp Council and Robert Fulton Medical Reserve Corp Faith Based emergency response groups focused on helping the church congregations and their communities to be better prepared for all-hazard events.

Community Emergency Response Team (CERT)

Medical Reserve Corps
Slide 16

RFCC: What have we done?
The Council has done the following:
- Registered as a Citizen Corp Council and Medical Reserve Corp.
- Created a Planning Group focused on community prevention, preparedness, and response activities.
- Created a Training Plan to help the community to mobilize if needed in all hazards.

Slide 17

RFCC: What have we done?
- Secured a Disaster Preparedness Program to coordinate between the St. Louis Central Citizen Corp Council and those affiliates that would benefit from this program within the UASI region.
- Identified ways in which the community volunteer resources can help be an extension of the Professional Emergency Responders and Medical Personnel.
- Developed partnerships with the American Red Cross, Disaster Service, and the United Way.

Slide 18

Where do we go from here?
- Establish the Robert Fulton Medical Reserve Corp Steering Committee
- Strategic Session for Community Need Assessment
- Continuous Evaluation of the MRC Program within the Region.
Later Today
1. Learn from other Medical Reserve Corp Units
2. Discuss:
   - What should be the primary goals/activities of the Robert Fulton Medical Reserve Corp (MRC)?
   - What will be the key challenges to operating a successful MRC?
   - What strengths/opportunities exist that will help the MRC to succeed?

Strategic Session
- Confirm Mission
- Create MRC Steering Committee
- Organizational Structure
- Identify goals
- Develop action plan to meet those goals

Strategic Session: When & Where
- **When:** October 25, 2007 promptly begin at 9am to 3pm.
- **Where:** St. Louis County Fire/Police Academy 1266 Sutter Wellston, MO
- **Facilitator:** Karen Tapy”Take Action Meetings"
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<th>Name of Hospital</th>
<th>Contact Name</th>
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<td>1 Barnes Jewish Hospital Plaza</td>
<td>St. Louis, MO 63110-1094</td>
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<td>Dennis Mullen</td>
<td>12634 Olive Blvd.</td>
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<td>St. Louis Children's Hospital</td>
<td>Steve Ivan</td>
<td>11133 Dunn Road</td>
<td>St. Louis, MO 63136-6192</td>
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<td>Missouri Baptist Medical Center</td>
<td>Vanessa Pizzo</td>
<td>3015 North Ballas Road</td>
<td>St. Louis, MO 63131-2374</td>
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<td>3015 North Ballas Road</td>
<td>St. Louis, MO 63131-2374</td>
<td>314-996-5961</td>
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Each Hospital above will receive ONE (1) Cot Package from this order.

Delivery Date: September 10, 2007
Vendor Providing this Product: Global Protection
## Round 2 of Additional Cot Packages for Accepting Hospitals

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<th>BJC Healthcare - Hospitals</th>
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<th>City State Zip</th>
<th>Phone</th>
<th># Cot Pkgs. Delivery Amt. for each loc.</th>
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<td>Jerry Glotzer</td>
<td>1 Barnes-Jewish Hospital Plaza St. Louis, MO 63110-1094</td>
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<tr>
<td>Barnes-Jewish St. Peters Hospital</td>
<td>Jack Selph</td>
<td>10 Hospital Drive St. Peters, MO 63376-1691</td>
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<td>Barnes-Jewish West County Hospital</td>
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<td>Vanessa Poston</td>
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<td>Parkland Health Center -- Bonne Terre</td>
<td>Carol L. Coulter, R.N.</td>
<td>7245 Raider Rd. Bonne Terre, MO 63628-3767</td>
<td>573/358-4643</td>
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<td>Parkland Health Center -- Farmington</td>
<td>Valerie Tanner</td>
<td>1101 West Liberty Street Farmington, MO 63640-1921</td>
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<td>St. Louis Children's Hospital</td>
<td>Jennifer Anderson</td>
<td>1 Children's Place St. Louis, MO 63110-1077</td>
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<td>SSM Cardinal Glennon Children's Medical Center</td>
<td>Rich Cunningham</td>
<td>1465 South Grand Boulevard St. Louis, MO 63104-1095</td>
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<td>SSM DePaul Health Center</td>
<td>Lisa Boyle/Elaime Allrich</td>
<td>12303 DePaul Drive Bridgeton, MO 63044-2588</td>
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<td>SSM St. Joseph Health Center - St. Charles</td>
<td>John P. Mueller</td>
<td>300 1st Capitol Drive St. Charles, MO 63301-2844</td>
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<td>SSM St. Joseph Health Center - Wentzville</td>
<td>John P. Mueller</td>
<td>500 Medical Drive Wentzville, MO 63385-3421</td>
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<td>SSM St. Joseph Hospital of Kirkwood</td>
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<td>525 Couch Avenue St. Louis, MO 63122-5594</td>
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<td>SSM St. Mary's Health Center</td>
<td>Diane Blumenfeld, RN</td>
<td>6420 Clayton Road Richmond Heights, MO 63117-1872</td>
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<td>Forest Park Hospital</td>
<td>Jeanette Meyer, R.N.</td>
<td>6150 Oakland Avenue St. Louis, MO 63139-3215</td>
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<td>St. Alexius Hospital</td>
<td>Herb Betlan</td>
<td>3933 South Broadway St. Louis, MO 63118-4601</td>
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<td>Jefferson Memorial Hospital</td>
<td>Tim Figg</td>
<td>Hwy 61 South Crystal City, MO 63019-0350</td>
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<tr>
<td>Lincoln County Medical Center</td>
<td>Dennis Carver</td>
<td>1000 East Cherry Street Troy, MO 63379-1599</td>
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<td>St. Anthony's Medical Center</td>
<td>Deborah C. Beezley</td>
<td>10101 Kennerly Road St. Louis, MO 63128-2185</td>
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<td>St. John's Mercy Hospital Washington</td>
<td>Keith Herbert</td>
<td>901 E. 5th St. Washington, MO 63090-3096</td>
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<td>Ste. Genevieve County Memorial Hospital</td>
<td>Julie A. Kohm, R.N.</td>
<td>Hwy 61 and 32 Sainte Genevieve, MO 63670-0468</td>
<td>573/883-7786 ext. 429</td>
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<td>Washington County Memorial Hospital</td>
<td>H. Clark Duncan Jr./Greg Riddle</td>
<td>300 Health Way Potosi, MO 63664-1499</td>
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<td>Ranken Jordan - A Pediatric Specialty Hospital</td>
<td>Brett Moorehouse</td>
<td>10621 Ladue Road St. Louis, MO 63141-8406</td>
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<td>Southeast Missouri Mental Health Center</td>
<td>Gordon Epps</td>
<td>1010 West Columbia Street Farmington, MO 63640-2902</td>
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**Expected Product Delivery Date:** October 1, 2007  
**Vendor Providing this Product:** ARC Products LLC