The meeting was called to order at 10:05 a.m. at the offices of the St. Louis County EOC, 14847 Ladue Bluffs Crossing Drive, Chesterfield, MO, 63017. The following members were present: Debbie Mays, Co-Chair, BJC HealthCare; Chief Greg Brown, Co-Chair, Eureka Fire Protection District; Jerry Geoff, Co-Vice-Chair, Director, Emergency Operations Center, Franklin County; Tim Bonno, SBC Services, Inc.; Chief Ernie Rhodes, City of St. Charles Fire Department; Captain Eric Decker, Madison County, IL; Chief Greg Render, St. Clair County, IL; Captain David Todd, St. Charles County, MO; Michael Fagan, Assistant US Attorney and Coordinator of Anti-Terrorism Advisory Council; Dr. Mike Williams, St. Louis County; Tom Smith, Monroe-Randolph Bi-County Health Department, and Gary Christmann, City of St. Louis Emergency Management Agency; Rod Zerr, Director of the Division of Emergency Management, St. Charles County; Dennis Diehl, Director Jefferson County Health Department. Also present were Frank Schaper, STARRS Executive Director; Dr. Tom Byrne, STARRS Board of Directors; Captain Robert Young, STARRS Board of Directors; Sam Simon, STARRS Board of Directors; Dr. Morris Taylor, STARRS Board of Directors; Maggie Hales, STARRS Deputy Director; Nick Gragnani, STARRS Projects Coordinator.

Call to Order

The meeting of the Advisory Council was called to order by Ms. Mays, Co-Chair. Ms. Mays then introduced Dr. Morris Taylor, Assistant Professor, Public Administration and Policy Analysis – Southern Illinois University – Edwardsville, as the newest member of the STARRS Board of Directors.

Approval of Minutes

There was a motion by Chief Rhodes, second by Captain Decker, to approve the minutes of the February 16, 2006 meeting. The motion passed unanimously. In addition, there was a motion by Mr. Schneider, second by Captain Todd, to approve the minutes of the December 29, 2005 meeting. The motion passed unanimously.

Executive Director’s Report

Frank Schaper reported that Tim Bonno and Steve Orr are working on a regional CERT program. Information about that program will be presented at the April 2006 meeting.

Schaper also reported that at last month’s meeting, Dr. Olshan gave a presentation on Network Enabled Emergency Management and Operations (NEEMO). NEEMO is a training and exercise simulator. This project calls for an initial investment of $178,000
for a regional survey and then several millions of dollars for design, equipment, and implementation. Because of several issues, primarily the expense, this project will not be moving forward at this time.

Schaper reported that the East-West Gateway Board of Directors’ Executive Committee has requested that STARRS develop a regional safety and security plan and consider several other issues. Among these were the development of a multi-year program of projects linked to the regional plan, a training program for senior elected officials, and a closer relationship between the boards of EWG and STARRS. A short discussion followed.

Schaper reported on the Regional Evacuation Plan. He stated that a peer review has been scheduled for April 18 and 19, 2006. The review could include St. Louis and St. Louis County only. Mike Smiley will assist the reviewer’s with their work. The EOC directors will be kept informed. Gary Christmann asked for a copy of the template used to review the plan. Frank gave him a hard copy. Questions were answered pertaining to the peer review. It was pointed out that the last regional evacuation plans dealt with nuclear attack. These plans are no longer in use. Chief Rhodes and Gary Christmann asked for copies of the original report that was sent to DHS in December 2006.

**STARRS Board of Directors Meeting**

Chief Greg Brown reported on the STARRS Board of Directors meeting. The Board met on March 1, 2006.

**Committee Reports**

Reports were received from Mr. Jerry Goff, EOC’s, Dr. Mike Williams, Public Health, Fire Chief Ernie Rhodes, Critical Responders, Debbie Mays for Hospital Preparedness.

**Discussion Items:**

**Busch Stadium Exercise**

Mr. Gary Christmann reported on the Busch Stadium exercise. “Gateway to Mayhem” is scheduled to take place August 9, 2006. Mr. Christmann has a preliminary budget of $325,000.00 and is working on refining the budget. Some agencies have not forwarded him any budget figures as of yet. He stated he would like to complete the budget and have it brought to the Advisory Council for review prior to going to the STARRS Board. He hopes to have the budget for the April 2006 Advisory Council meeting. A discussion on this followed. Planning for this exercise continues. The next planning meeting is scheduled for March 24, 2006 at 9:00 a.m. at the St. Louis City EOC.

**TIC Plan**
The draft plan is being edited by STARRS staff and the Interoperable Communications committee. A discussion was held on the expansion of the Interoperable Communications committee to include governance/management and operations along with the present technical committee members. The new committee members would reflect managers, supervisors, EOC directors, Police and Fire Chiefs for example. This needs to be accomplished in a timely fashion. The expanded committee would update the communications plan as needed, determine the long-range communications plan for the region, identify projects and funding for interoperable communications, and recommend regional solutions to interoperable communications.

Chief Render suggested that those interested send their name to Frank Schaper by April 1, 2006. Time commitment is one to two hours a week. Rod Zerr inquired who was in charge of the committee.

2006 UASI Grant Application Process

Mr. Nick Gragnani reported on the Urban Area Security Initiative (UASI) FY06 grant application. The application has been completed and forwarded to SEMA. All applications will undergo a peer review. Funding amounts will be announced May 31, 2006.

Home Behavioral Study

Ms. Laura Pusniak gave a presentation on Home Medkits. This is a pharmaceutical survey program in conjunction with the Center for Disease Control. It is a study on the distribution of medicine throughout a region. The program would like to recruit 1,500 household for the study. Pusniak stated she would like hospitals and first responders to participate, also.

St. Louis City Hazmat Equipment Proposal

Chief Rhodes gave a report on the St. Louis Hazmat Equipment proposal. St. Louis City’s Hazmat Team is requesting to purchase $130,000.00 in equipment to enhance their team. After a brief discussion was decided to move this project forward when funding became available and as long as other projects already funded were not jeopardized.

Action Items

Votes were taken on the following action items.

1. Advanced Hazmat Life Support Training at a cost of $46,800.00. A motion was made by Chief Rhodes and second by Captain Todd. The motion passed unanimously.
2. IMT Type 3 Training at a cost $83,000.00 for training 24 people. A motion was made by Jerry Goff and second by Rod Zerr. The motion passed unanimously.

3. Tactical Medic Course at a cost of $25,000.00 for three classes. A motion was made by Chief Rhodes and seconded by Chief Brown. Motion past.

Other Business

A discussion was held on the need for a Training and Exercise Committee. It was decided that a committee should be formed. This committee would be formed from volunteer members of the subcommittees. Those interested are to contact Frank Schaper at the STARRS office.

Next Meeting

The next meeting of the Advisory Council is scheduled for April 20, 2006, 10:00 a.m., at the new STARRS offices, 14301 South Outer 40 Drive in Town and Country.

Adjournment

There being no further business, the meeting adjourned.
The meeting was called to order at 10:10 a.m. at the STARRS/MEDCOMM offices, 14301 South Outer 40 Drive, Chesterfield, MO, 63017. The following members were present: Debbie Mays, Co-Chair, BJC HealthCare; Chief Greg Brown, Co-Chair, Eureka Fire Protection District; Colonel Roy Joachimstaler, Co-Vice Chair, St. Louis Metropolitan Police Department; Jerry Goff, Co-Vice-Chair, Director, Franklin County, MO Emergency Operations Center; Chief Mark Thorp, City of Clayton Fire Department; Rod Zerr, Director of the Division of Emergency Management, St. Charles County; Chief Ernie Rhodes, City of St. Charles Fire Department; Chief Greg Render, St. Clair County, IL; Deputy Chief Ralph Break, St. Louis City Fire Department; Gary Christmann, Chief, City of St. Louis Emergency Management Agency; Dr. Mike Williams, Director, St. Louis County, Division of Communicable Disease Control Services and Emergency Preparedness; Tom Smith, Monroe-Randolph Bi-County Health Department; Dennis Diehl, Director, Jefferson County Health Department; Chief Don Strom, Washington University Campus Police; Don Schneider, Safety and Security Director, Belleville Memorial Hospital, Belleville, IL; Lee Smith, Coordinator, Fire Science and EMT, Southwestern Illinois College, Belleville, IL, and Dave Elkington, Special Agent, WMD Coordinator, St. Louis FBI. Also present were Frank Schaper, STARRS Executive Director; Maggie Hales, East-West Gateway Deputy Executive Director; Nick Gragnani, STARRS Projects Coordinator; Mike Smiley, St. Louis County Police Department-OEM/REJIS; Leah Hummert, East-West Gateway, and Jim Fingerhut, St. Charles Ambulance District.

Call to Order

The meeting of the Advisory Council was called to order by Chief Brown, Co-Chair.

Approval of Minutes

There was a motion by Chief Thorp, second by Chief Render, to approve the minutes of the March 16, 2006 meeting. The motion passed unanimously. Deputy Chief Break, Mr. Christmann, and Mr. Zerr informed staff they did not receive the March 16 minutes, and Mr. Schaper stated he would get updated email addresses from them.

Executive Director’s Report

Mr. Schaper announced the promotions of Ms. Maggie Hales to Deputy Executive Director of East-West Gateway, and Mr. Nick Gragnani to Deputy Director of STARRS.

STARRS Board of Directors Meeting

Chief Brown gave a report on a STARRS/East-West Gateway Partnership, as it relates to board changes. Deputy Chief Break strongly opposed the suggested changes.
Committee Reports

Public Information

Mr. Schaper commented on the engagement of URS, the PIO consultant.

Critical Infrastructure

No report.

EOC’s

Mr. Jim Fingerhut, St. Charles Ambulance District, gave a presentation on the status of the patient tracking project. Information was provided concerning the Phase 2 scope of services and the timeframe for the pilot and implementation phases. In addition, Mr. Fingerhut pointed out several items that would be completed by May 19, 2006, and then explained the next steps in the process.

Mr. Smiley, St. Louis County Police, Office of Emergency Management, gave a presentation on the status of the Virtual EOC project and provided a handout to the members. He described what has been implemented as of February 1, 2006. Mr. Smiley further informed the Advisory Council of who has been trained on this project, and related the things that need to be done.

Interoperable Communications

Mr. Schaper talked about the 25 cities project which has been delayed for various reasons. This project was to provide a line of interoperable communications from Belleville, Illinois to Lambert IAP. The project is now back on track and will now extend into St. Charles County. The FBI is participating in this project and will be funding part of it.

Mr. David Sandel, Chief Technology Officer, FUSIVA, Regional Exchange Program made a presentation on his proposal concerning a public safety interoperable communications optimization study. Mr. Schaper was instructed to pass the proposal on to the Interoperable Communications Committee for their review and recommendation.

The topic of the TIC Plan was also discussed by Mr. Schaper. There will be a TIC Planning Conference May 8-9, and the plan is due on May 1, 2006.

Critical Response

Chief Rhodes gave an update on the Strike Team’s response to the emergency in Caruthersville, MO, citing his pleasure with the response. The Heavy Rescue Team is also going well. Next, he talked about IMT planning. There will be an IMT meeting with the states to develop teams – one Type II team and three Type III teams. Chief Rhodes followed with a discussion on a rescue survey he has sent out that will help to establish structure of the IMT.
Chief Rhodes concluded his report on Critical Response with comments on the Heavy Rescue Task Force training.

**Law Enforcement**

There was a motion by Colonel Joachimstaler, Co-Vice-Chair and Chair of the Law Enforcement Committee, second by Chief Rhodes, to add Chief Don Strom as Co-Chair of the Law Enforcement Committee. The motion passed unanimously. A question was asked by Colonel Joachimstaler concerning an increase from $270,000 to $600,000 relative to the B&A Package in the FY 2006 application. Mr. Gragnani responded he would look into the matter for clarification.

**Public Health**

Dr. Williams said the committee is working on a system to preposition strategic national stockpiles at fire and police stations. Members are looking for an agency to do a field test, and Dr. Williams said the program is being set up for First Responders. Dr. William’s report also included brief remarks about software and an update on the CRI meeting held on April 19. He will talk with the staff about some questions concerning CRI. Deputy Chief Break asked about MARK I, which Mr. Sofian commented on.

**Hospital Preparedness**

Mr. Schneider commented about future exercises.

**UASI FY 06 Application Process**

Ms. Hales reported on the new application process and how STARRS worked with the Mid-American Regional Council (MARC) and the State of Missouri Emergency Management Agency (SEMA). The application was submitted March 2, consisting of 12 justifications, totaling $13.8 million. Further, Ms. Hales gave an estimated funding range the St. Louis UASI region might receive. She next informed the Advisory Council that it must prioritize the FY 06 projects and that the members need to look at these projects now. Relative to the FY 06 application, Ms. Hales reported on her work relative to Part I – Peer Review of the application process. Copies of an Executive Summary of the St. Louis UASI region’s Application for Homeland Security Grant Program Funding for Fiscal Year 2006 were distributed to the Advisory Council. Ms. Hales said the Department of Homeland Security (DHS) will do the assessment of Part II of the application. The award of homeland security grant funding for fiscal year 2006 will be announced on May 31, 2006. In addition, Ms. Hales said that DHS/SEMA needs a line item budget in 60 days.

Deputy Chief Break asked if the STARRS Staff could provide a list of criteria that would help prioritize projects under the FY 2006 grant. Staff acknowledged this request and would follow-up on it.
Regarding the question raised by Colonel Joachimstaler about the increase from $270,000 to $600,000 in the B&A Package, Mr. Gragnani informed Colonel Joachimstaler that Section IX – Explosive Device Response – of the Executive Summary of the St. Louis UASI region’s Application for Homeland Security Grant Program Funding for Fiscal Year 2006 would help to clarify the reason for the increase.

**Busch Stadium Exercise**

Mr. Christmann gave a report on the exercise scheduled for August 8 and 9, 2006 at Busch Stadium and at a location in Olivette, MO. Mr. Gragnani emphasized the need for STARRS staff to be given some figures to present to the STARRS Board of Directors. Mr. Christmann said the budgeted amount at this time is $264,000.

There was a motion by Chief Thorp, seconded by Mr. Schneider, to approve funding for the Busch Stadium Exercise at a cost of $264,000. Deputy Chief Break said the City of St. Louis needs 100 percent overtime, and a discussion on the overtime issue ensued and a consensus reached.

There was an amended motion by Chief Thorp, second by Mr. Schneider, to approve the funding for the Busch Stadium Exercise to include 100 percent overtime. The motion passed unanimously.

**Training and Exercise Committee**

Chief Brown announced the members on the Training and Exercise Committee. The members are: Colonel Roy Joachimstaler, Chair; Chief Ernie Rhodes; Mike Smiley; Joan Eberhardt, and Jim Charrier.

**Budget Report**

Ms. Hummert gave a report on the budget.

**Adjournment**

There being no further business, the meeting adjourned.

________________________________________  ________________________________
Debbie Mays                         Chief Greg Brown
Co-Chair                           Co-Chair
The meeting was called to order at 10:00 a.m. at the STARRS/MedComm offices, 14301 South Outer 40 Drive, Chesterfield, MO, 63017. The following members were present: Debbie Mays, Co-Chair, BJC HealthCare; Chief Greg Brown, Co-Chair, Eureka Fire Protection District; Jerry Goff, Co-Vice-Chair, Director, Franklin County Emergency Operations Center; Colonel Roy Joachimstaler, Co-Vice Chair, St. Louis Metropolitan Police Department; Chief Mark Thorp, City of Clayton Fire Department; Tim Bonno, AT&T; Jack Quigley, Director, Madison County Emergency Operations Center; Mary Anderson, Emergency Services Manager, Red Cross; Chief Greg Render, St. Clair County, IL; Deputy Chief Ralph Break, St. Louis City Fire Department; Chief Ernie Rhodes, City of St. Charles Fire Department; Gary Christmann, Chief, St. Louis City Emergency Management Agency; Dr. Mike Williams, Director, St. Louis County, Division of Communicable Disease Control Services and Emergency Preparedness; Dennis Diehl, Director, Jefferson County Health Department; Tom Smith, Director, Monroe-Randolph Bi-County Health Department; Chief Don Strom, Washington University Campus Police; Eric Decker, Captain, Madison County Sheriff’s Department; Don Schneider, Safety and Security Director, Belleville Memorial Hospital, Belleville, IL; Joan Eberhardt, and Michael Fagan, U.S. Department of Justice/A.T.A.C. Also present were Frank Schaper, STARRS Executive Director; Nick Gragnani, STARRS Deputy Director; Terry Sofian, MedComm Operations Manager; Maggie Hales, East-West Gateway Deputy Executive Director; Captain Robert Young, St. Louis County Police-OEM; Mike Smiley, St. Louis County Police Department-OEM/REJIS; Mike Chapman, STARRS; Jim Mitas, Office of Congressman Todd Akin; Sara Evers, St. Louis County Department of Health; Dr. George Turabeledze, Missouri Department of Health and Human Services; Stephen Orr, Rock Community Fire Protection District; Police Chief Michael Wiegand, City of Eureka; Deputy Chief Randy Gabel, Eureka Fire Protection District, and Paul Trudt, REJIS.

Call to Order

The meeting of the Advisory Council was called to order by Ms. Mays, Co-Chair.

Approval of Minutes

There was a motion made and seconded to approve the minutes of the April 20, 2006 meeting as read. The motion passed unanimously.

Executive Director’s Report

Mr. Schaper introduced Mr. Mike Chapman to the Advisory Council. Mr. Chapman has a background in homeland security, having worked in this capacity in both Washington, D.C. and Jefferson City, Missouri. As a part time employee of East-West Gateway, Mr. Chapman will be working on the regional emergency response plan.
Mr. Schaper made note that Mr. Sterman, Executive Director of East-West Gateway, is continuing his work with the East-West Gateway and STARRS Boards to forge a partnership between both Boards. Mr. Schaper also noted that the Health Care Worker Protection Bill failed this session.

**TIC Plan/Exercise**

Mr. Schaper gave a report on the TIC-Plan. He referred to the information provided in the packet. The plan needs to be tested by the end of September, 2006.

**STARRS Board of Directors Meeting**

Chief Brown gave a brief report on the May 3, 2006 STARRS Board of Director’s meeting highlighting the discussions on the Virtual EOC and Patient Tracking Phase 3 projects.

**Committee Reports**

**Public Information**

Mr. Schaper commented on the work being performed by URS, STARRS public information consultant. URS is working on a brochure that will tell the STARRS story. A sample brochure is being prepared for review by the Public Information Committee.

**Critical Infrastructure**

No report.

**EOC’s**

Mr. Goff deferred his report time to the Virtual EOC-Phase 2B Action Item in an effort to save time during the meeting.

**Interoperable Communications**

No report.

**Critical Response**

No report.

**Law Enforcement**

No report.
Public Health

No report.

Hospital Preparedness

Ms. Mays reported that the Hospital Committee discussed the NIMS training, the role of patient tracking, and reviewed earthquake regional exercises. Next, Mr. Schneider commented on the exclusion of hospitals relative to the Busch Stadium Exercise, which Mr. Christmann addressed. Mr. Christmann also clarified the dates for the exercises. The Busch Stadium Exercise is scheduled for August 9 and the Olivette Exercise is scheduled for August 10. Ms. Hales then informed the Advisory Council of the actions of the STARRS Board of Directors at its meeting concerning the Busch Stadium Exercise. She stated the Board affirmed the amount that had been put into the budget staff submitted to SEMA in January. In addition, the Board supports the motion entertained by the Advisory Council to enable the exercise to go forward. If there is additional funding available, the Board will consider approval of this amount at its June 7 meeting. A suggestion was offered by Mr. Goff to conduct the exercise through the EOC’s. Mr. Christmann said the exercise is still open for others to participate; however, the deadline for funding requirements is June 1, 2006.

FY 2006 Grant Funding

Mr. Gragnani said that at the last Advisory Council meeting, the staff was requested to develop guidance on how the Advisory Council would prioritize funding of projects under Fiscal Year 2006. He reported the FY 2006 application was submitted, and staff is waiting on an announcement from the U.S. Department of Homeland Security on the status of the application. To assist the Advisory Council in determining the proper funding levels for the FY 2006 UASI Grant, Mr. Gragnani briefly discussed, and provided copies of, the UASI FY 2006 Prioritizing of Projects, an Executive Summary of the FY 2006 Application for Homeland Security Grant Program, a Summary of UASI Strategy, and a Risks and Threats Table. He then suggested that the Advisory Council establish an ad hoc committee that consists of the committee chairs who would meet to go through projects and make a determination of what can be done with the projects. When the funding announcement from the U.S. Department of Homeland Security is received, STARRS will have 60 days to formulate a line item budget, which must be submitted to SEMA for approval.

There was a motion by Colonel Joachimstaler, second by Chief Brown, to establish an ad hoc committee made up of the committee chairs to look into establishing a budget, once the funding decisions are made, based on funding. The motion passed unanimously. Chief Break also tasked the committee with revising the threat list for accuracy. The ad hoc group would come back to the Advisory Council with their full recommendation.

ESSENCE Syndromic Surveillance

Ms. Evers gave a presentation on the development of a St. Louis Metropolitan MO-IL Regional Surveillance System through the use of ESSENCE (Electronic Surveillance System for
the Early Notification of Community-Based Epidemics). Copies of the proposal were provided to the Advisory Council. ESSENCE is the result of the Regional Surveillance Workgroup of the STARRS Public Health Committee, which was tasked with identifying and recommending a syndromic surveillance system for implementation in the St. Louis metropolitan area. Ms. Evers gave a brief overview of the project, and explained the scope of the project, data sharing agreements, and the implementation plan. She also related the justification for the project and talked about its benefits to the hospitals. The committee is requesting funding for the use of ESSENCE. Ms. Hales stated STARRS has to look at sustainment costs as well, and that when the Advisory Council votes on this project, that the committee has thought through what outgoing costs might be and how STARRS is funded.

Citizen Corps

Mr. Bonno gave a brief presentation on the Gateway Citizen Corps Council, which encompasses the entire STARRS area. He listed and expanded upon the four initiatives the Citizen Corps Council would like to do, if funded - NIMS/ICS implementation for volunteers, marketing of Citizen Corps Council activities in the St. Louis region, regional preparedness exercises, and Citizen Corps Council support units. Next, Mr. Bonno introduced Police Chief Michael Wiegand of the City of Eureka and Deputy Chief Randy Gabel of the Eureka Fire Protection District. Following the distribution of copies of a document from the Rand Corporation, entitled “Empowering State and Local Emergency Preparedness,” Chief Wiegand pointed out the document describes how to train citizens, and what funds were given to homeland security to educate citizens. The document also includes a brief history on CERT (Community Emergency Response Team). The makeup of the Citizen Corps Council was explained by Mr. Bonno, who also identified contacts in Missouri and Illinois, as well as St. Louis County. Mr. Schaper stated that CERT is a mandate with the U.S. Department of Homeland Security. Funding for this project was discussed briefly. Further, Mr. Quigley commented on one of the primary functions of the CERT Program, which is teaching citizens to take care of themselves until emergency responders arrive.

Virtual EOC Project-Phase 2B

Mr. Goff said the Virtual EOC software has been installed in each of the eight Emergency Operations Centers. The software includes Rapid Response, which gives the EOC’s the ability to share incident information and data during regional emergencies. Mr. Goff also talked about the functionality of web conferencing added to the Rapid Response software, which will include whiteboard capability.

There was a motion by Chief Break, second by Chief Thorp, to approve the Virtual EOC Project-Phase 2B, with IBM in an amount not to exceed $605,969.00, and with REJIS in an amount not to exceed $249,711.00, for a total project cost of $855,680.00. The motion passed unanimously.
Patient Tracking-Phase 3

Mr. Sofian briefed the Advisory Council on Phase 2 and Phase 3 of the Patient Tracking project. At the end of Phase 3, handheld units will be deployed to all regional Level II and III trauma centers. Phase 3 allows for additional users and gives increased functionality. In response to a question concerning how many more phases are projected out, Mr. Sofian responded approximately two more funding cycles.

There was a motion by Mr. Schneider, second by Chief Render, to approve the expenditures for the Patient Tracking Project Phase 3 with IBM in an amount not to exceed $642,660.00, with EMSystem in an amount not to exceed $31,635.00, and with East-West Gateway in an amount not to exceed $21,755.00, for a total cost not to exceed $696,050.00. The motion carried unanimously.

Other Business

Expressions of appreciation were bestowed upon Deputy Chief Ralph Break, who will be retiring at the end of this month.

Adjournment

There being no further business, the meeting adjourned.

_________________________________________  _______________________________________
Debbie Mays                      Chief Greg Brown
Co-Chair                        Co-Chair