

AGENDA
ST. LOUIS AREA REGIONAL RESPONSE SYSTEM
BOARD OF DIRECTORS

Thursday, May 14, 2020 – 9:00 A.M.

*** VIRTUAL MEETING - CALL IN INFORMATION ***

1-605-313-5111
Access Code: 193547

1. CALL TO ORDER BY SGT. BILL ROCHE
2. APPROVAL OF MINUTES, FEBRUARY & APRIL 2020 MEETINGS
3. DISCUSSION ITEMS
 - A. Directors Report
GREGGORY FAVRE
STARRS
 - B. Sub-grant Award Process
STACI ALVAREZ
East-West Gateway
 - C. CCTA Update
DALE CHAMBERS
STARRS
 - D. Sub-committee Reports
 - No Reports
As Subcommittees have been engaged in COVID-19 response, they have not been meeting to discuss STARRS activity. Subcommittee reports will resume as COVID-19 operations lessen.
1. ACTION ITEMS
 - A. Regional Security Expenditures
5. OTHER BUSINESS
6. NEXT MEETING AND ADJOURNMENT
 - a. **The next STARRS Board meeting is currently scheduled for JUNE 11th, 2020.**
Given the fluidity of the regional COVID-19 response and the impact it has on this board, we will continue to evaluate the needs of the organization and our membership and will provide updates to the meeting schedule as needed.

**STARRS BOARD OF DIRECTORS
MEETING MINUTES
February 13, 2020**

The meeting of the STARRS Board of Directors was called to order at 9:03 a.m. at the City of St. Louis Fire Headquarters, 1421 N. Jefferson, St. Louis, Missouri, with attendance as follows:

Please see sign in sheet for attendance record.

CALL TO ORDER

Bill Roche, Board Chairperson, called the meeting to order.

APPROVAL OF MINUTES OF October 10, 2019 MEETING

Motion was made to approve the minutes of the October 10, 2019 meeting. Motion carried, all voting aye.

DISCUSSION ITEMS

Directors Report

The new Executive Director of STARRS, Gregg Favre, introduced himself to the group and providing personal and professional details and his public safety work history. Gregg shared a vision for the future of STARRS through focusing on three main strategic priorities: Operational excellence, Financial discipline, and Responsive leadership. Gregg also explained that EWG/STARRS is reviewing existing internal policies to improve STARRS processes.

Administrative Overview and Updates

Staci Alvarez provided updates on sub-awards and current grants. The UASI FY2017 subaward process for grants is nearly complete, with only one entity outstanding. That grant, and the CCTA grant close in August, and the Finance Committee will look at reassigning available unspent funds in coming months. The UASI FY2018 grant is now beginning to be spent, with subaward processes starting and approximately sixteen subawards to be created. Staci also explained that the FY2019 UASI grant has an approved budget, but that spending has not started due to the focus on the older grants. A brief discussion occurred on challenges in the subaward process with a particular agency. Staci also provided an update on Healthcare Coalition related grants, with a budget modification having been sent to the state in December.

Staci also reported recent updates to East-West Gateway/STARRS policies, procedures and protocols for expenditures. Travel reimbursement policies have changed, along with the reporting policies associated with subaward equipment and supplies have also been updated, including disposition of equipment and supplies. These updates are being shared with agency contacts this spring.

Leah Watkins also provided additional specifics on reporting requirements, providing examples for the current yearly inventory lists and equipment disposals, in addition to status information about current inventory reporting by agencies. Leah also reminded those present to be sure their

agencies are depreciating the grant funded assets using their normal agency depreciation processes.

Staci also reminded those present to make sure and update their equipment contact information, so that STARRS staff and others in the region are able to contact equipment holders afterhours.

Derek Rieger inquired about assisting with proposed changes.

Joann Leykan requested Staci provide an overview of Missouri House Bill 1741. Staci and Gregg explained that the bill would set up a committee of Law Enforcement representatives from across the state to make recommendations how 25% of all DHS funds provided to Missouri are spent. However, the bill would also take St. Louis out of compliance with UASI grant requirements, imperiling St. Louis' access to these DHS funds.

CCTA Program Update

Althea De Guzman of Hagerty Consulting provided the Board with an update and overview on the Complex Coordinated Terrorist Attack (CCTA) program.

Althea discussed the January Hunter-Seeker functional exercise, hosted at the St. Charles County EOC site. The exercise occurred over four days and was primarily focused on Fusion Centers in Missouri, Illinois and others across the country. Participating Fusion Centers included the St. Louis Fusion Center, the state of Illinois' Statewide Terrorism Intelligence Center, Missouri Fusion Center, the state of Missouri Information Analysis Center, the Kansas City Fusion Center and the Boston Fusion Center. Derek Rieger and Bill Roche of the St. Louis Fusion Center shared experiences and lessons learned during the exercise, as did John Nowak of Medstar Ambulance. Althea also updated the group on progress with Area Command, and on upcoming planned Capstone and Full Scale Exercises.

Sub-committee Reports

- Communications Core Group – No report
- Emergency Management – Warren Robinson reported some changes with the committee's leadership.
- Emergency Medical Services (EMS) – John Nowak reported committee leadership has not changed. The group is refocusing plans on their TEMS and RTF teams and creating regional policies.
- Hazardous Materials – Les Crews reported that their Hazmat team had setup for the NHL All Star and received positive feedback and interest from other teams in the state.
- Healthcare Coalition –Vanessa Poston reported that the HCC is restructuring coordination of their meetings, with rotating meeting focuses on updating HCC plans. They continue to work closely with the state of Missouri on plans such as the repatriation plan. They are also working on updating and creating SOG documents for the HCC.
- Healthcare Preparedness – Michele Tanton reported that the group has updated their leadership with the January meeting, and continues collaborating with the regional HCC group on plan updates. A new draft evacuation plan will be tested in March in cooperation with the state of Missouri. An action item matrix is being developed to keep up with the multitude of changes required in the HCC.

- Law Enforcement – No report.
- Mass Fatality – No report.
- Public Health – The region recently completed the Star-Spangled Fright bioterrorism exercise. Fifteen agencies worked together to test initial response with medications and also sustaining that response after the first ten days. A brief report on the Covid-19 Coronavirus was also supplied, referencing the monitoring of travelers and preparations were occurring.
- St. Louis Area Regional Coalition of COADS – Warren Robinson reported on changes to the committee leadership and discussions of a planned regional exercise and changes with CERT programs.
- Training and Exercise – Derek Rieger advised that the group met and re-elected officers for 2020. Members at that meeting also received a document listing upcoming trainings over the next six months.
- Urban Search and Rescue (US&R) – No report

ACTION ITEMS

Regional Security Expenditures

No regional expenditures were requested.

Nominating Committee Report

Captain Hunt summarized the Nominating Committee’s STARRS Sub-Committee recommendations, as documented in the Board packet and requested approval of the changes. The Board voted unanimously in favor of approving the Nominating Committee’s report.

OTHER BUSINESS

Gregg Favre advised that Staci and Leah created a Financial Report for the Board and provided it before the start of the meeting. Gregg also requested that any Board members that did not receive meeting notifications via email contact STARRS staff to verify their email address is on the distribution. Lastly, Gregg requested stakeholders of STARRS report back success stories to staff or at the Board meetings.

Jim Wild thanked Gregg for accepting the Executive Director position, and thanked Joann Leykam and Chief Greg Brown for assisting with the search and review process. Jim also thanked Staci Alvarez for accepting her new position as Director of Administration.

NEXT MEETING & ADJOURNMENT

Motion to adjourn the meeting was made. Motion carried, all voting aye. The meeting was adjourned at 10:07 AM.

Bill Roche

**STARRS BOARD OF DIRECTORS
MEETING MINUTES
April 8th, 2020**

The meeting of the STARRS Board of Directors was called to order at 9:05 a.m. via virtual conference technology because of COVID-19 response. Attendance was follows:

On Conference Line

Larry O'Toole
Jim Terry
Tony Falconio
Joanne Lykam
Herb Simmons
Chris Hunt
Don Fehr
Michele Ryan
Nick Harper
Dennis Jenkerson
Greg Brown
Justen Hauser
Derek Reiger
Brian Gettemeier
Bill Roche
Jim Wild
John Nowak
Nick Kohlberg
Josh Wilderson

Excused

Jon Belmar
Michelle Tanton

Absent

Abe Cook
Landen Prange
Gary Christmann
Warren Robinson
Ryan Webber
Cody Minks
Ben Perrin
Roger Smith
Vanessa Poston
Morris Taylor
Robert Wylie
John Miller
Cathy Vasivil
Mike Arras

In addition, STARRS / East-West Gateway Council of Governments staff Gregg Favre, Staci Alvarez, Leah Watkins, Dale Chambers, Brad Zoref, Samantha Peterson and Brian Marler.

CALL TO ORDER

Bill Roche, Board Chairperson, called the meeting to order.

DISCUSSION ITEMS

Directors Report

Gregg Favre provided a brief overview of the FY 2020 finance committee outcomes and thanked both staff and FC members for their participation in a new project selection process, relative to the changing federal requirements.

Sub-committee Reports

- In the interest of time relative to COVID-19 response activity, no subcommittee reports were offered at this meeting.

ACTION ITEMS

Regional Security Expenditures

No regional expenditures were requested

Finance Committee FY 2020 UASI Recommendations

Sgt Roche summarized the Finance Committee's recommendations for FY 2020 UASI funding, as documented in the Board packet and requested approval of the projects as proposed. The Board voted unanimously in favor of approving the Finance Committee's recommendations.

NEXT MEETING & ADJOURNMENT

Motion to adjourn the meeting was made. Motion carried, all voting aye. The meeting was adjourned at 9:13 AM.

Bill Roche

Memo to: Board of Directors
From: Staff
Subject: Regional Security Expenditures
Date: May 11, 2020

Staff is requesting authorization to expend funds in support of regional security that will improve the region's disaster preparedness and response capabilities. Funding will come from the U.S. Department of Homeland Security's Urban Areas Security Initiative (UASI) grant program. Attachment A summarizes purchases, totaling \$294,785.

ST. LOUIS FUSION CENTER CLEAR PRO RENEWAL:

We are seeking renewal of the Fusion Center's subscription to the CLEAR PRO online investigation software. The CLEAR PRO system quickly gathers real-time and historical data for investigators from many sources, helping create a comprehensive view useful in investigations. This year's renewal includes the addition of License Plate Reader (LPR) technology to the subscription, incorporating LPR data and imagery from across the nation into their CLEAR report. Total cost for the 12-month renewal with Thomson Reuters will not exceed \$56,385 from the 2018 UASI grant.

ST. LOUIS METRO AIR SUPPORT COMPUTER MAPPING:

The moving map is an in-flight mapping system that overlays map information such as street names and addresses on to the crew's visual view of the ground. This overlay enables the flight crew to quickly identify street addresses, buildings and other visual markers around them, supporting greater speed and accuracy in identifying and communicating subject location information to those on the ground. We are seeking authorization to purchase overlay moving mapping systems for two (2) helicopters in the Metro Air Support Unit.

The Metro Air Support unit is a multi-agency collaboration that operates five helicopters for the St. Louis region. These aircraft are operated by law enforcement and provide first responders and others in the region with an aerial platform capable of providing situational awareness for monitored soft targets and critical infrastructure facilities, to transmit streaming video to responders on the ground, and escort/pursue mobile high value assets/targets.

Total cost for the two (2) systems will not exceed \$238,400 from the 2017 UASI grant.

Staff Recommendation:

Staff recommends that the Board approve the expenditure of funds as follows:

- for the 12-month renewal of the CLEAR PRO online investigation software system from Thomson Reuters for an amount not to exceed \$56,385;
- for the purchase of one (1) Overlay Mapping System from Churchill Navigation for an amount not to exceed \$238,400;

for a total amount not to exceed \$294,785 from the UASI grant program.

ATTACHMENT A

**Expenditures for Equipment and Services
May 11, 2019**

<u>Vendor</u>	<u>Description</u>	<u>Jurisdiction/Agency</u>	<u>Quantity</u>	<u>Cost</u>
Emergency Response Planning & Organization (UASI)				
Churchill Navigation (Boulder, CO)	Overlay Mapping Systems	St. Louis County	2	\$238,400
Thomson Reuters / West Publishing Corporation (Carol Stream, IL)	CLEAR Subscriptions (Investigator Plus, LPR)	St. Louis County	6 Seats	\$56,385
TOTAL EXPENDITURES				\$ 294,785

Total UASI Expenditures: \$294,785