

**AGENDA**  
**ST. LOUIS AREA REGIONAL RESPONSE SYSTEM**  
**BOARD OF DIRECTORS**  
**Thursday, January 18, 2018 - 11:30 A.M.**  
**ST. LOUIS CITY FIRE HEADQUARTERS**

1. CALL TO ORDER BY JOANN LEYKAM, PRESIDENT
2. APPROVAL OF MINUTES OF NOVEMBER 16, 2017 MEETING
3. DISCUSSION ITEMS
  - A. AT&T FirstNet  
STEVE DEVINE  
AT&T FirstNet Program
  - B. UASI Budget & CCTA Grant Updates  
NICK GRAGNANI  
STARRS
4. ACTION ITEMS
  - A. Regional Security Expenditures  
NICK GRAGNANI
  - B. Nominating Committee Report  
WARREN ROBINSON  
Jefferson County, MO  
Emergency Management Agency
4. OTHER BUSINESS
5. NEXT MEETING AND ADJOURNMENT

**The next meeting of the Board will occur on Thursday, February 15, 2018 at 11:30 AM**

**STARRS BOARD OF DIRECTORS  
MEETING MINUTES  
NOVEMBER 16, 2017**

The meeting of the STARRS Board of Directors was called to order at 11:30 a.m. at the City of St. Louis Fire Headquarters, 1421 N. Jefferson, St. Louis, Missouri, with attendance as follows:

**Directors Present**

Michael Arnhart

John Anthony

Frank Arnoldy

Greg Brown

Anthony Falconio

Don Feher, Vice-President

Todd Fulton

Sarah Gamblin-Luig

Brian Gettemeier

Ryan Nicholls

John Nowak

Vanessa Poston

Warren Robinson, Secretary

Helen Sandkuhl (via phone)

Herb Simmons

David Todd

Ryan Weber

**Ex Officio**

Jim Wild

Also in attendance were Derek Lohner, Missouri State Emergency Management Agency (SEMA) and Bryan Whitaker, St. Clair County CENCOM 911. STARRS / East-West Gateway Council of Governments staff that were present include Staci Alvarez, Dale Chambers, Ky Kee, Brian Marler, Nick Gragnani, and Leah Watkins.

**CALL TO ORDER**

Don Feher, Chair, called the meeting to order.

**APPROVAL OF MINUTES OF AUGUST 17, 2017 MEETING**

Motion was made by Greg Brown, seconded by Frank Arnoldy, to approve the minutes of the October 12, 2017 meeting. Motion passed unanimously.

**Directors Report**

Mr. Gragnani reported that the FY 2015 UASI grant budget will end on August 31, 2018, the FY 2016 UASI budget will end on August 31, 2019 and the FY 2017 UASI budget will end on August 31, 2020. The FY2018 UASI grant and its funding is pending approval of the federal FY 2018 budget. He advised that the U.S. Congress passed a continuing resolution that keeps the federal government operating at the FY 2017 levels. The resolution is set to expire on December 19, 2018. At that time staff will learn more on the future of the UASI grant program, its funding levels and if the St. Louis Urban Area is still eligible to receive funding.

Leah Watkins provided an update on the FY 2017 UASI grant budget. We are still awaiting approval to begin spending down funds from this budget. She stated that Missouri Office of Homeland Security is amending portions of the legal language in the award agreement; changing

the grant period of performance from two to three years. All of the budget line items have been uploaded to the Web Grants web site and are available for the State's review. Hopefully we will receive approval by first of year.

### **Complex Coordinated Terrorist Attack (CCTA) Grant**

Dale Chambers updated the members present on the status of the CCTA grant. He advised that staff recently attended a CCTA Grant Funding Workshop at the National Argon Labs in Chicago, Illinois where specific CCTA grant management information was provided by the U.S. Department of Homeland Security (DHS) staff. Dale advised that DHS has yet to advise when the grant funds will be available and the projects outlined in the grant work program can begin.

### ACTION ITEMS

#### **FY 2015 UASI Unspent Funds Reallocation**

Nick Gragnani, STARRS, summarized staff's recommendation for the redistribution of \$86,000 from the FY 2015 UASI grant budget that became available from four projects that either did not use all of the funding allocated or were budgeted higher than what was actually used. Staff recommended the funds be used to fund four projects from the FY 2015 Force Comparison list that did not receive funding, are "shovel ready" and can be accomplished before June 2018. The four projects are:

- **\$30,000 Volunteer Reception Center / Tent for Madison County EMA** - for use as a volunteer reception center and / or alternate emergency operations center.
- **\$15,000 US&R GPS Units** - to assist teams in navigation of a disaster area.
- **\$25,000 US&R VHF Repeater** - that will be used when multiple teams are deployed over a wide area and Mobile/WT coverage is needed to coordinate rescue operations.
- **\$15,668 US&R Swiftwater Sustainment** – replace equipment that has been worn, used, or damaged through responses and training.

Motion approving the recommendation was made by Herb Simmons, seconded by Greg Brown. Motion passed unanimously.

#### **St. Louis Regional Health Care Coalition Software**

Mr. Gragnani summarized staff recommendation to purchase the VEOCi software to support the emergency planning and response initiatives of the St. Louis Regional Health Care Coalition in an amount not to exceed \$69,800. He advised that funds from the STARRS Hospital Donation account would be used for this purchase.

Motion approving the recommendation was made by Herb Simmons, seconded by Greg Brown. Motion passed unanimously.

## **Nominating Committee Report**

Warren Robinson summarized the following Nominating Committee's STARRS Sub-Committee recommendations:

### EMS

Jim Fingerhut, St. Charles County Ambulance District

Warren Robinson also summarized the following removals or resignations:

### Mass Fatality

Mark Thorp, Clayton Fire Department, resigned because of retirement

Motion approving the recommendations was made by Frank Arnoldy, seconded by Tony Falconio. Motion passed unanimously.

### NEXT MEETING & ADJOURNMENT

Mr. Gagnani advised there will be no December STARRS Board meeting. The next STARRS Board of Directors meeting is scheduled for Thursday, January 18, 2018 at 11:30 a.m., in the auditorium of St. Louis City Fire Headquarters.

Motion to adjourn the meeting was made by Herb Simmons, seconded by Todd Fulton. Motion passed unanimously.

The meeting was adjourned at 11:57 A.M.

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Warren Robinson



To: Board of Directors  
From: Staff  
Subject: Regional Security Expenditures  
Date: January 11, 2018

Staff is requesting authorization to expend funds in support of regional security that will improve the region's disaster preparedness and response capabilities. Funding will come from the U.S. Department of Homeland Security's Urban Areas Security Initiative (UASI) and the Assistant Secretary of Preparedness and Response (ASPR) Hospital Preparedness grant programs. Attachment A summarizes this purchases totaling **\$327,276.86**. Also attached is a summary description of all budgeted expenditures from the UASI grants (Attachment B).

- 1. St. Louis Regional Health Care Coalition Emergency Response Plan** – We are requesting approval to hire a consultant who will assist with the development of a regional emergency response plan for the St. Louis Regional Health Care Coalition. When completed, the response plan will integrate the region's individual hospital plans with regional and state emergency response plans and serve as the overall St. Louis Regional Health Care Coalition Response Plan, which includes all healthcare systems, agencies or organizations that provide healthcare during an emergency. This includes emergency management, emergency medical services (EMS), fatality management, hospitals and local public health agencies. Other partners may include skilled nursing and long term care facilities, ambulatory surgery centers, urgent care centers, dialysis centers, home health providers, behavioral health services and organizations, access and functional needs services organizations, and non-governmental organizations that provide assistance during disasters.

This project meets the requirements of the Hospital Preparedness grant program and will compliment and support similar efforts associated with the Urban Area Security Initiative (UASI) grant program. The plan's focus will be on assisting healthcare systems to prepare for, respond to, and recover from emergencies and disasters by developing functional healthcare coalitions and enabling the healthcare delivery system to save lives during emergencies and disasters that exceed the day-to-day capacity and capability of existing health and emergency response systems. When completed the plan will include detailed guidance on how the St. Louis Regional Healthcare Coalition integrates with agencies at the local, regional, and state level during emergency operations. Total cost will not exceed **\$59,821**.

2. **Incident Support Team (IST) Training** – The St. Louis Regional IST is comprised of trained first responders and emergency management personal from across the region. It is designed to work as a team supporting local authorities at incident command posts or in emergency operations centers during regional, statewide, and national incidents. The IST specialties include incident action planning, documentation, and communications support which improves upon command and control initiatives during major incidents and disasters. Therefore, we are requesting approval to provide two courses for the IST that will improve the response capabilities of the IST personnel. The courses are the All Hazard Incident Management Team and the Sustainment Training for All Hazard Incident Management Teams. Total costs will not exceed **\$46,500**.
3. **Tactical Medical Training** – When local Emergency Medical Services (EMS) units respond to an active shooter incident they need skills in tactical law enforcement response so they can treat the wounded victims of the shooting. Providing medical care in the austere environment of a tactical law enforcement mission requires skills not taught in standard emergency medical or paramedic training curricula. EMS personnel need specialized training to function at violent active shooter incidents. These types of events have become more frequent as the violence associated with today’s drug culture and the continued threat of terrorism increases. Training provides EMS personnel with the ability to support a law enforcement tactical team and survive a violent street encounter when called to assist in an active shooter environment. Therefore, we are requesting approval to fund the Tactical Medical training course to be delivered in the St. Louis region. This 40 hour training course will be offered to 40 certified EMS personnel from across the region. Course topics include, Medical Threat Assessment; Downed Officer Rescue; Care Under Fire; Special Equipment and Kits; Toxic Hazards; and, Medical Support of Specific Operations. Total cost will not exceed **\$44,800**.
4. **Urban Search and Rescue (US&R) Training** – We are requesting approval to provide a series of US&R Technical Rescue Core Courses. These courses are Rope Rescue Level I/II; Confined Space Rescue Level I/II; Trench Rescue Level I/II; Structural Collapse Operations & Technician Course; Swiftwater Initial & Refresher Course; and, Boat Operator Course for a minimum of 24 students per course. In addition, Swiftwater/Flood rescue and Inland Helicopter Rescuer Training will be provided for 18 students per course. This training will be available to all fire agencies that participate in and support the St. Louis Heavy Rescue Task Force. Total cost will not exceed **\$113,911**.
5. **Law Enforcement Micro Rugged Robot** – We are requesting approval to purchase a Micro Rugged Robot for the Franklin County Sheriff’s Department. The robot has video capability that allows the law enforcement tactical officer the ability to obtain immediate visual reconnaissance during challenging indoor environments and rugged outdoor landscapes. It can move through any structure and transmit real-time video back to the operator to locate suspects

or explosive devices, and enable the ability to gain situational awareness during incidents involving high-risk warrants, barricaded suspects and hostage rescues. Total cost will not exceed **\$15,145.**

6. **Inflatable Shelter Tent** – We are requesting approval to purchase an inflatable shelter tent for the Madison County, Illinois Emergency Management Agency. The shelter tent will be utilized as a volunteer reception center, an alternate emergency operations center or as a staging area for specialized response teams. The purchase will include an electrical generator, shelter lighting, a transport cart, and various accessories. Total cost will not exceed **\$34,799.86.**
7. **Ultraviolet (UV) Disinfection Unit** – As a result of the Ebola Virus Disease (EVD) epidemic in Africa and the United States hospitals' experience with EVD during the fall of 2014, a need has been identified for specialized medical equipment to combat the potential spread of infectious diseases among the region's healthcare facilities. Therefore, we are requesting approval to purchase an ultraviolet disinfection unit that will be used to kill bacteria and viruses. The UV Unit can be set up quickly and allows an individual to be disinfected by standing in front of the unit. It can be transported by local EMS units to hospitals, health clinics, Points of Dispensing (PODs), incident scenes or other locations where it is important to decontaminate individuals before triage, or treatment can occur. The St. Charles County Ambulance District has agreed to maintain the UV Unit and provide it regionally upon request. Total cost will not exceed **\$12,300.**

The purchases described in this memo are being made in accordance with the agency's procurement policy.

**Staff Recommendation:** Staff recommends that the Board approve the expenditure of funds as follows:

- allow the Executive Director to enter into a contract with Hagerty Consultants to develop the St. Louis Regional Health Care Coalition Emergency Response Plan for an amount not to exceed **\$59,821;**
- allow the Executive Director to enter into contract with the University of Missouri Fire Rescue Training to deliver the All Hazard Incident Management Team and Sustainment Training for All Hazard Incident Management Teams training in an amount not to exceed **\$46,500;**
- allow the Executive Director to enter into a contract with Rescue Training Incorporated to deliver the Tactical Medical Training in an amount not to exceed **\$44,800;**
- allow the Executive Director to enter into a contract with University of Missouri Fire Rescue Training to deliver the Rope Rescue Level I/II; Confined Space Rescue Level I/II; Trench Rescue

Level I/II; Structural Collapse Operations & Technician; Swiftwater Initial and Refresher courses in an amount not to exceed **\$77,800**;

- allow the Executive Director to enter into a contract with Spec Rescue International to deliver the Boat Operator course in an amount not to exceed **\$5,085**;
- allow the Executive Director to enter into a contract with S4 Risk Management to deliver the Swiftwater/Flood, Inland Helicopter Rescuer Training in an amount not to exceed **\$31,026**;
- for the purchase of a micro robot from Recon Robotics, Incorporated in an amount not to exceed **\$15,145**;
- for the purchase of an inflatable shelter tent from Air Shelters USA, LLC in an amount not to exceed **\$34,799.86**; and,
- for the purchase of an ultraviolet disinfection unit from ClorDiSys Solutions, Incorporated in an amount not to exceed **\$12,300**

for a total amount not to exceed **\$327,276.86** from the UASI and the ASPR Hospital Preparedness grant programs.





To: Board of Directors  
From: Staff  
Subject: Nomination of Sub-Committee Appointments  
Date: January 18, 2018

The Nominating Committee offers the following appointments of STARRS' Sub-Committee representatives, individuals for membership on a STARRS Subcommittee and resignation from the STARRS Board of Directors.

### **SUB-COMMITTEE MEMBERSHIPS**

#### Emergency Management & Mass Fatality

**Stephanie Norton, Deputy Director, Franklin Co. Emergency Management Agency.** Stephanie Norton has worked in Franklin County's Emergency Management since May 2007. Since joining Franklin County, she has been involved with numerous STARRS committees over a period of ten years. Stephanie represents Franklin County on the Region I Solid Waste Management District Board and Region I on the State Solid Waste Advisory Board. She also serves on the Franklin County Local Emergency Planning Committee, Franklin County Community Organizations Active in Disaster, Franklin County Long-Term Recovery Committee, and is actively involved with the Missouri Voluntary Organizations Active in Disaster.

#### Emergency Medical Services

**Derrick Phillips, Battalion Chief, City of St. Louis Fire Department.** Chief Derrick Phillips has had a distinguished career serving the St. Louis Fire Department for over 23 years. He currently heads the Training Academy and commands the Office of Homeland Security. He previously worked as the Chief Fire & Explosion Investigator and as the Public Education & Community Affairs Officer. In addition to this, he's previously worked as an Adjunct Faculty member for the St. Louis Community College's Firefighter program. He is currently an Associate Faculty member with New Mexico Tech's Energetic Materials Research and Testing Center, teaching courses on response to terrorist bombing and suicide bombing incidents. He earned an Associate in Science degree in Business Administration-Management from Columbia College, and went on to earn a Bachelor of Science in Business Administration-Management Summa Cum Laude from Columbia College. Chief Phillips is currently seeking a Master's of Public Administration at Arkansas State University.

### **REQUEST FOR REMOVALS/RESIGNATIONS**

A request for removal or resignation has been requested by the following individuals:

#### Mass Fatality:

Curtis L. Schildknecht, St. Clair County Coroner's Office, resigned.

**Staff Recommendation:** Staff recommends that the Board of Directors approve the Nominating Committee recommendations.

## **BOARD OF DIRECTORS 2018 MEETING SCHEDULE**

**JANUARY 18, 2018**

**FEBRUARY 15, 2018**

**MARCH 15, 2018**

**APRIL 12, 2018**

**MAY 17, 2018**

**JUNE 14, 2018**

**JULY 12, 2018**

**AUGUST 16, 2018**

**SEPTEMBER 13, 2018**

**OCTOBER 18, 2018**

**NOVEMBER 15, 2018**

**DECEMBER 13, 2018**