

**AGENDA**  
**ST. LOUIS AREA REGIONAL RESPONSE SYSTEM**  
**BOARD OF DIRECTORS**  
**Thursday, February 15, 2018 - 11:30 A.M.**  
**ST. LOUIS CITY FIRE HEADQUARTERS**

1. CALL TO ORDER BY DON FEHER, VICE-PRESIDENT

2. APPROVAL OF MINUTES OF JANUARY 18, 2018 MEETING

3. DISCUSSION ITEMS

A. Director's Report

NICK GRAGNANI  
STARRS

B. St. Louis Regional Flu Surge

Vanessa Poston  
Missouri Baptist Medical Center  
Kaitlin Walker  
SSM Health  
John Anthony  
St. Louis County Health of Department

4. ACTION ITEMS

A. Nominating Committee Report

WARREN ROBINSON  
Jefferson County, MO  
Emergency Management Agency

4. OTHER BUSINESS

5. NEXT MEETING AND ADJOURNMENT

**The next meeting of the Board will occur on Thursday, March 15, 2018 at 11:30 AM**

**STARRS BOARD OF DIRECTORS  
MEETING MINUTES  
January 18, 2018**

The meeting of the STARRS Board of Directors was called to order at 11:30 a.m. at the City of St. Louis Fire Headquarters, 1421 N. Jefferson, St. Louis, Missouri, with attendance as follows:

**Board Executive Officers Present**

Joann Leykam, President  
Bill Roche, Treasurer  
Warren Robinson, Secretary

Chris Hunt  
Joann Leykam  
Ryan Nicholls  
John Nowak  
Warren Robinson  
Helen Sandkuhl  
Herb Simmons  
Morris Taylor  
David Todd  
Ryan Weber

**Directors Present**

John Anthony  
Mike Arnhardt  
Frank Arnoldy  
Jon Belmar  
Gary Christmann  
Abe Cook  
Mark Diedrich  
Jim Fingerhut  
Todd Fulton  
Brian Gettemeier  
Justen Hauser

**Ex Officio**  
Jim Wild  
**Emeritus**  
Morris Taylor

In attendance were Phil Callahan, Steve Devine, James Kientzy, and Sharron Kohr of AT&T FirstNet, Curtis Jones, Illinois Department of Transportation, and Bryan Whitaker, St. Clair County 911. Also in attendance were Nick Gagnani, Brian Marler, and Ky Kee, STARRS and Leah Watkins, and Staci Alvarez East-West Gateway Council of Governments staff.

**CALL TO ORDER**

Joann Leykam, Chair, called the meeting to order.

**ANNOUNCEMENT**

Joann Leykam announced that the December meeting would be Chief Frank Arnoldy's last meeting, that he would be retiring in 13 days, and thanked him for his service to the community and his involvement with STARRS over the years.

**APPROVAL OF MINUTES OF NOVEMBER, 2017 MEETING**

Motion was made by Dave Todd, seconded by Jon Belmar, to approve the minutes of the November 16, 2017 meeting. Motion passed unanimously.

## DISCUSSION ITEMS

### **FirstNET**

Steve Devine from AT&T (FirstNET) introduced Phil Callahan, the state of Missouri's primary contact for FirstNET. Phil provided an introduction to FirstNET, explaining that it is a government authority, and that AT&T was awarded the federal contract to provide 20 MHz of frequency to public safety for a nationwide network for first responders. Both Missouri and Illinois have opted in to FirstNET. Phil explained specific functions that are being built into the AT&T network which includes cyber security and custom public safety applications. Steve Devine clarified AT&T representatives will be at the STARRS Communications Core Group meeting next month, and that they would go in to the FirstNet technical data in greater detail at that time. Mr. Callahan then explained that AT&T can create "Push-To-Talk" talkgroups for FirstNet users. Helen Sandkuhl asked about FirstNET's ability to create interoperability between Hospitals and EMS/Fire. Phil explained that the "Push-To-Talk" could be setup on Hospital and EMS phones, allowing incoming EMS to talk directly to Hospital staff in a similar method and usage to Land-Mobile Radio (LMR) systems. Steve Devine also referenced that "Push-To-Talk" would be expanding in the future to include "Push-To-Talk-Imaging" and "Push-To-Talk Video" and other functions that may be beneficial. Phil then explained that the AT&T FirstNET Push-To-Talk functionality can be linked to LMR systems directly so that FirstNET phones using Push-To-Talk would be linked to LMR talkgroups.

### **UASI Budget & CCTA Grant Update**

Nick Gragnani, Director STARRS/EWG, announced that the Complex Coordinated Terrorist Attack (CCTA) grant has been approved and the funding is now available. Dale Chambers is the grant manger and will be in contact with the CCTA workgroup that assisted with developing the grant application. Mr. Gragnani also announced that the Missouri Office of Homeland Security approved the UASI 2017 grant, and the funds can now be spent. He explained that the committees have until Friday, June 1, 2017 to submit their procurement documents to STARRS staff. After that date the STARRS Board will determine how to redistribute the remaining funds. Regarding a possible 2018 UASI grant, Nick explained that the grant was still uncertain due to the Federal budget issues and the continuing resolutions. Nothing is certain regarding the UASI 2018 grant, however STARRS will move forward normally with building the grant budget in preparation for the possible release. STARRS will begin working with committees to create Investment Justifications for the possibility of a FY 2018 grant. These will likely be presented to the STARRS Finance Committee in March or April.

## ACTION ITEMS

### **Regional Security Expenditures**

Nick Gragnani, summarized staff's recommendation of the following expenditures, totaling \$327,276.86. The expenditures will be funded from the U.S. Department of Homeland Security's Urban Area Security Initiative ("UASI") grant program and the Hospital Preparedness Program.

<b>Action</b>	<b>Description</b>	<b>Amount</b>
Contract	Hagerty Consultants– St. Louis Regional Health Care Coalition Emergency Response Plan	\$59,821
Contract	University of Missouri Fire Rescue Training – All Hazard Incident Management Team and Sustainment Training for All Hazard Incident Management Teams training	\$46,500
Contract	Rescue Training Incorporated – Tactical Medical Training	\$44,800
Contract	University of Missouri Fire Rescue Training– Rope Rescue Level I/II; Confined Space Rescue Level I/II; Trench Rescue Level I/II; Structural Collapse Operations & Technician; Swiftwater Initial and Refresher courses	\$77,800
Contract	Spec Rescue International– Swiftwater/Flood, Inland Helicopter Rescue Training	\$31,026
Purchase	Recon Robotics, Incorporated– micro robot	\$15,145
Purchase	Air Shelters USA, LLC – inflatable shelter tent	\$34,799.86
Purchase	ClorDiSys Solutions, Incorporated– ultraviolet disinfection unit	\$12,300

Motion approving the recommendation was made by David Todd, seconded by Herb Simmons. Discussion occurred on the Urban Search and Rescue Inland Helicopter Rescue Training, with a clarification that the helicopter that will be used in training would be provided by the Missouri National Guard. Motion passed unanimously.

### **Nominating Committee Report**

Warren Robinson summarized the following Nominating Committee’s STARRS Sub-Committee recommendations:

#### Emergency Management

Stephanie Norton, Deputy Director, Franklin County Emergency Management

#### Emergency Medical Services

Derrick Phillips, Battalion Chief, City of St. Louis Fire Department

Warren Robinson also summarized the following removals or resignations:

#### Mass Fatality

Curtis Schildknect, St. Clair County Coroner’s Office, resigned from the Mass Fatality committee.

Motion approving the recommendations was made by David Todd, seconded by Joann Leykem. Motion carried, all voting aye.

### OTHER BUSINESS

Nick Gragnani reminded the group that the February STARRS Board of Directors meeting is the Annual Meeting, and that the STARRS Board Executive officers will change. Nick requested nominations for any of the Board positions. Nick also explained that the STARRS Sub-Committee Category C Directors will be presented to the board at the meeting. Ky Kee, STARRS, also requested that committee chairs review their membership lists and ensure that quorum requirements can be met. Joann Leykam also explained that not everyone attending a committee meeting is a member unless they have been approved by the STARRS Board.

NEXT MEETING & ADJOURNMENT

The next STARRS Board of Directors meeting is scheduled for Thursday, February 15, 2018 at 11:30 a.m., in the auditorium of St. Louis City Fire Headquarters.

Motion to adjourn the meeting was made by Gary Christmann, seconded by Jon Belmar. Motion carried, all voting aye.

The meeting was adjourned at 11:58 AM.

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Warren Robinson

Memo to: Board of Directors  
From: Staff  
Subject: Nomination of Sub-Committee Appointments  
Date: February 8, 2018

The Nominating Committee offers updates to the Board Officers, appointments of STARRS' Sub-Committee representatives, the reaffirmation of existing Sub-Committee representatives and approval for the removal of Subcommittee members.

## **NEW SUBCOMMITTEE APPLICANTS**

The Nominating Committee recommends the following individuals for membership on a STARRS Sub-Committee:

### Emergency Management

**Sarah Gamblin-Luig, City of St. Louis Emergency Management Agency.** Gamblin-Luig, Sarah, Deputy Commissioner, St. Louis City Emergency Management Agency - Sarah Gamblin-Luig has worked for the City of St. Louis since 2010. She joined the Department of Public Safety after working at Anheuser-Busch for ten years in roles including safety training, team member management, and facilities management. During Sarah's time at the City's Emergency Management Agency (CEMA), she has served as the training officer, community outreach coordinator, she manages the Community Emergency Response Team program and coordinates all communication and mass notification. Sarah has been a member of the Mass Fatality Planning Committee since 2010, she is the Region VII Communications Manager for Team Rubicon and is an advisor to the US Department of Homeland Security on Social Media use by Emergency Services and First Responders. Sarah also serves as the chair of Mass Fatality and is a member of the ESF-8, Training and Exercise, and the Interoperable Communication Core Ops Committees.

### Hospital

**John Whitaker, Missouri Department of Mental Health.** John works for the Missouri Department of Mental Health as Fire & Safety and Emergency Preparedness Coordinator for their three psychiatric hospitals in the St. Louis area. John has a diverse background in emergency planning, grant administration, hazardous materials spill response, environmental cleanup, and geology.

## **BOARD OF DIRECTORS**

### Officers

The STARRS Bylaws specify one-year terms for Board Officers; therefore, the Nominating Committee recommends the following nominations of new officers:

- **President** – Don Feher, Assistant Coordinator, St. Clair County Emergency Management Agency
- **Vice President** – Sergeant Bill Roche, St. Louis County Police Department and St. Louis Fusion Center
- **Treasurer** – Warren Robinson, Director, Jefferson County, Missouri Emergency Management Agency
- **Secretary** – Anthony Falconio, Madison County, Illinois Emergency Management Agency

#### STARRS Sub-Committees

The STARRS By Laws specify that the full term of office of the Sub-Committee directors shall be one year. Additionally, it states that the Sub-Committees' director appointments shall be approved each year by the Board of Directors. Therefore, the Nominating Committee recommends the following nominations of new Sub-Committee appointments:

#### Sub-Committee Reaffirmation and Category C Director Appointments

In accordance with the Bylaws the Nominating Committee recommends that the following Sub-Committees be reaffirmed and their representatives be appointed as Directors. Names in bold are new Category C Directors

- EMERGENCY MEDICAL SYSTEM (EMS) – Deputy Chief Jim Fingerghut, St. Charles County Ambulance District (Voting) and John Nowak, MedStar Ambulance (Non-Voting)
- HAZMAT – Chief Dennis Jenkerson, City of St. Louis Fire Department (Voting). There was no alternate nomination from the committee.
- HOSPITAL PREPAREDNESS – Kaitlin Walker, SSM Health (Voting) and John Whitaker, Missouri Department of Mental Health (Non-Voting)
- INTEROPERABLE COMMUNICATIONS CORE GROUP – Chief Greg Brown, Eureka Fire Protection District (Voting) and Joann Leykam, St. Charles County Administration (Non-Voting)
- LAW ENFORCEMENT – Chief David Todd, St Charles County Police Department (Voting) and Chief Jon Belmar, St. Louis County Police Department (Non-Voting)
- PUBLIC HEALTH – Justen Hauser, Franklin County Department of Health (Voting) and John Anthony, St. Louis County Department of Health (Non-Voting)
- ST. LOUIS AREA REGIONAL COALITION OF COADS – Ryan Nicholls, Washington University School of Medicine (Voting) and Cathy Vaisvil, Community Partnerships Manager, United Way of Greater St. Louis (Non-Voting)
- TRAINING & EXERCISE – Rikki Maus, St. Louis County Department of Health (Voting) and Brian Naeger, St. Louis Metropolitan Police Department (Non-Voting).
- USAR – Deputy Chief Les Crews, Monarch Fire Protection District (Voting) and Brian Gettemeier, Firefighter/Paramedic, Cottleville Fire Protection District (Non-Voting)

### Special Subcommittees

- ESF-8 – Dan Gillen, St. Louis University.
- MASS FATALITY – Sarah Gamblin-Luig, City of St. Louis Emergency Management Agency.

### **Fusion Center Director**

The Bylaws state that one person appointed by the St. Louis Fusion Center's Advisory Board will serve as the Fusion Center Director. The Fusion Center Advisory Board has submitted Sergeant Bill Roche, St. Louis County Police Department as their representative.

### **Request for Removals/Resignations**

#### EMA:

- Daniel Harashe, City of St. Louis Department of Health, request for removal by committee
- Rodney Lewis, City of Centreville, IL, request for removal by committee
- David Donald, Southern Illinois University-Edwardsville, request for removal by committee
- David C. Miller, St. Louis Regional Airport, request for removal by committee
- David Noe, Franklin County Health Department, request for removal by committee
- Scott Tiepelman, Abbott EMS - Illinois, request for removal by committee
- Anthony D. Vinson, City of East St. Louis EMA, request for removal by committee
- Edward D. Gilliam, City of St. Peters Police Department, request for removal by committee

#### Public Health:

- Nila Garba, City of St. Louis Dept of Health, request for removal by committee
- Kourtney Hicks, East Side Health District, request for removal by committee
- Yvette Ineza, City of St. Louis Dept of Health, request for removal by committee
- Myla Oliver-Blanford, East Side Health District, request for removal by committee
- Marilyn Vise, St. Clair County Health Department, request for removal by committee
- Kelly Zara, SSM Healthcare - St. Mary's Health Center, request for removal by committee

**Staff Recommendation:** Staff recommends that the Board of Directors approve the Nominating Committee recommendations.