

AGENDA
ST. LOUIS AREA REGIONAL RESPONSE SYSTEM
BOARD OF DIRECTORS
Thursday, April 16, 2015 - 11:30 A.M.
ST. LOUIS CITY FIRE HEADQUARTERS

1. CALL TO ORDER BY GARY CHRISTMANN, VICE-PRESIDENT

2. APPROVAL OF MINUTES OF MARCH 12, 2015 MEETING

3. DISCUSSION ITEMS

A. St. Louis Regional FY 2015 Risk Profile

Sgt Bill Roche
St. Louis County Police
St. Louis Fusion Center

B. East-West Gateway Inventory Report

Leah Hummert
East-West Gateway

4. ACTION ITEMS

A. Finance Committee Report
FY 2015 UASI Grant Funding Recommendations

Nick Gagnani
STARRS

B. Regional Security Expenditures

Nick Gagnani
STARRS

C. Nominating Committee Report

Don Feher
St. Clair County, IL

5. OTHER BUSINESS

6. NEXT MEETING AND ADJOURNMENT

The next meeting of the Board will occur on Thursday, May 21, 2015 at 11:30 AM

**STARRS BOARD OF DIRECTORS
MEETING MINUTES
MARCH 12, 2015**

The meeting of the STARRS Board of Directors was called to order at 11:30 a.m. at City of St. Louis Fire Headquarters, 1421 N. Jefferson, St. Louis, Missouri, with attendance as follows:

Directors Present

Abe Cook, Chair
Gary Christmann, Vice-Chair
Joann Leykam, Treasurer
Don Feher, Secretary
John Anthony
Frank Arnoldy
Debbie Beezley
Gary Bird
Greg Brown
Dennis Jenkerson
Tom Koch
Debbie Mays
John Nowak

Vanessa Poston
Warren Robinson
Bill Roche
Curtis Schildknecht
Herb Simmons
Mark Thorp
David Todd

Ex Officio
Ed Hillhouse

Director Emeritus
John Miller
Morris Taylor

Also in attendance were Nick Gragnani, Brian Marler, Karen Kunkel, Ky Kee, Dale Chambers, Leah Hummert, and Staci Alvarez of STARRS / East-West Gateway Council of Governments staff.

CALL TO ORDER

Abe Cook, Chair, called the meeting to order.

APPROVAL OF MINUTES OF FEBRUARY 12, 2015 MEETING

Motion was made by Herb Simmons, seconded by David Todd, to approve the minutes of the February 12, 2015 meeting. The Motion passed unanimously.

DISCUSSION ITEMS

**Executive Director's Report
FY 2015 UASI Grant Application Process**

Nick Gragnani, STARRS, reported that the U.S. Congress had approved the U.S. Department of Homeland Security ("DSH") FY 2015 budget, and surmised that DHS would forward the associated grant application packet to staff in the very near future. He advised, in the interim, that March 20, 2015 is the deadline to receive investment justifications from each STARRS committee, and that he would soon request the availability of finance committee members to set

up a date and time to review applications and to make funding recommendations for FY 2015 funding. He added that it is staff's goal to have projects presented to and approved by the STARRS Board at its April meeting, providing staff enough time to assemble the application packet and remit it to the Department of Homeland Security on a timely basis.

Dale Chambers, STARRS, advised that staff would be distributing a survey, electronically, within the next few days to gather information to plan for a regional planning exercise, to be held over multiple days at various sites, in 2016,. He requested that the surveys be completed and returned to staff by March 16, 2015.

Additional discussion regarding the regional exercise followed which addressed how time, personnel, and equipment limits will factor into the exercise planning process. Mr. Gragnani advised that \$75,000 in grant money has been set aside to offset associated exercise expenses.

STARRS Training and Exercise Committee

Chief Frank Arnoldy, Crestwood Police Dept., reiterated his request for T&E Committee representation on the STARRS Board, and Staci Alvarez, EWGCOG, confirmed that the recently rewritten Bylaws do contain provisions allowing for one voting position and one non-voting position from the Committee on the Board.

Missouri 1Plan: Sustainable School Emergency Preparedness Strategy

Paul Fennewald, Missouri School Board Association ("MSBA"), advised that the MSBA plans to use an 18 month, \$500,000 emergency planning grant to assess the quality of emergency operations plans in its schools, both public and private, and he described the initiative underway by the MSBA to utilize and leverage existing emergency preparedness relationships to create a consistent sustainable school emergency preparedness strategy.

COAD Humanitarian Response to Civil Unrest

Regina Greer, United Way, gave a presentation summarizing the inter-agency coordination that occurred among key partners to respond to the civil unrest following the Michael Brown shooting in Ferguson. Her summary included a timeline of events ranging from the initial incident to continued involvement of the United Way in its humanitarian role to provide food, utility assistance, and counseling in ongoing efforts to stabilize the community. She described some of the funding from corporate sponsors that has been provided to date to meet those needs and those that will emerge in the future. Ms. Greer also described some of the lessons learned from the crisis and the resulting impact on the community and region.

David Todd congratulated Ms. Greer and the United Way of Greater St. Louis for a job well done during the crisis.

Additional discussion occurred about holding a regional hotwash to evaluate the performance of various agencies.

ACTION ITEMS

Executive Committee – Finance & Nominating Committee Nominations

Mr. Gragnani advised the Board that there is a vacancy on the Finance committee and that, per the STARRS By Laws, the Executive Committee recommends that Larry Ringering, Director Madison County, Illinois Emergency Management, fill John Miller's vacancy on the Finance Committee.

Mr. Gragnani then summarized the Executive Committee's recommendation to approve Don Feher, Board Secretary as Chair of the Nominating Committee and to add Warren Robinson, and Sgt. Bill Roche to the Committee.

Motion approving the recommendation was made by Dave Todd, seconded by Mark Thorpe. Motion passed unanimously.

Nominating Committee Report

Mr. Gragnani, STARRS, summarized the Nominating Committee's recommendations to approve the following committee members:

Hazmat – Jason Wisdom, Chief Officer, Jefferson County Hazmat

Law Enforcement – Richard Wagner, Chief Deputy/Patrol Commander, St. Clair County Sheriff's Department

Mass Fatality – Lindsey Trammell, Forensic Anthropologist, St. Louis County Medical Examiner

Public Health – Kourtney L. Hicks, Health Educator, East Side Health District

Motion approving the recommendations was made by Herb Simmons, seconded by Frank Arnoldy. Motion passed unanimously.

Regional Security Expenditures

Nick Gragnani, STARRS, summarized staff's recommendations of the following expenditures, totaling \$471,199. The expenditures will be funded from the U.S. Department of Homeland Security's Urban Area Security Initiative ("UASI"); and US Department of Health and Senior Services, Assistant Secretary of Preparedness and Response (ASPR) grant programs.

| Action | Description | Amount |
|---------------|--|---------------|
| Purchase | Bio-Medical Devices International – Seven powered air purifying respirators (PAPR's) with storage carts and supplies | \$98,015 |
| Purchase | Veterans Corps of America – 2,520 surgical gowns | \$18,150 |
| Purchase | Merit Apparel – 15 aviation communication helmets | \$51,555 |
| Purchase | Safeware, Incorporated – 95 Law enforcement communication helmets | \$141,335 |
| Purchase | St. Louis Powersports – all-terrain vehicle | \$21,000 |
| Purchase | Missouri Great Dane – three equipment trailers | \$43,452 |
| Purchase | Mobile Satellite Technologies – mobile satellite antenna system | \$21,960 |
| Purchase | Forward Slash Technology – Eight Dell latitude laptop computers | \$13,417 |
| Purchase | OM Office Supply – 165 HP Notebook computers | \$34,485 |
| Purchase | Cynergy Solutions LLC – 110 Motorola Symbol USB bar code scanners | \$27,830 |

Motion approving the recommendations was made by Bill Roche, seconded by Curtis Schildknecht. Motion passed unanimously.

OTHER BUSINESS

Herb Simmons introduced Major Richard Wagner, Chief Deputy, St. Clair County Sheriff's Department, who was also in attendance.

NEXT MEETING & ADJOURNMENT

The next STARRS Board of Directors meeting is scheduled for Thursday, April 16, 2015 at 11:30 a.m., in the auditorium of St Louis City Fire Headquarters.

Motion to adjourn the meeting was made by Mike Fagan, seconded by Debbie Beezley. Motion passed unanimously.

The meeting was adjourned at 12:10 p.m.

Don Feher, Secretary

Memo to: STARRS Board
From: Staff
Subject: STARRS Finance Committee Report
Date: April 13, 2014

The STARRS Finance Committee met on Monday, April 13, 2015 to make recommendation for awarding funding from the FY 2015 UASI Grant. The Application Guidance set an award amount of \$3,000,000 for the St. Louis Urban Area based on the region's risk, hazards and vulnerabilities as determined by the Department of Homeland Security. Staff anticipates receiving the grant award later this year.

After accounting for Management and Administration costs for both the State Office of Homeland Security and East-West Gateway, the FY 2015 grant cannot exceed \$2,707,500 in proposed projects. The grant guidance also contained the 25% required set aside for law enforcement terrorism prevention-oriented activities of \$750,000.

To assist the members of the Finance Committee in reviewing the 45 projects totaling \$5,636,285, staff prepared Investment Justification Summary Sheets for each of the projects submitted by the STARRS Subcommittees. The Summary Sheets included a description of each proposed project within the investment justification, the Core Capabilities and Threat and Hazard Identification and Risk Assessment (THIRA) gaps that would be addressed, the estimated cost, and which of the Urban Area Strategies it addressed.

In addition, Committee members were required to score each project on a Force Comparison Worksheet which was emailed to the Committee prior to their meeting. Finance Committee members used the worksheet to vote on the project that was of more importance to the region. The final tally showed the priority ranking of all 45 projects. This information was used by the Committee as a guide to determine funding distribution for FY 2015. Attached is a spread sheet which provides a summary of the Committee's recommendations, the Finance Committee meeting minutes, and Motions & Votes chart for your review.

Staff Recommendation: Staff recommends that the Board accept the recommendations of the Executive Budget Committee.

Meeting Summary
STARRS Finance Committee
9:00 a.m. Monday, April 13, 2015
100 N. 3rd Street, St. Charles, MO 63301

The STARRS Finance Committee met on Monday, April 13, 2015 in order to make recommendations regarding awarding the funding from the FY 2015 UASI grant program.

ATTENDEES

| | |
|--|--|
| <i>STARRS Finance Committee</i> | Chief Greg Brown; Gary Christman; Joann Leykam; Larry Ringerling; Chief Mark Thorp; Barb Whitaker |
| <i>EWG / STARRS</i> | Nick Gragnani; John Whitaker; Dale Chambers; Ky Kee; Brian Marler; Staci Alvarez; Leah Hummert; Jim Wild |
| <i>Guest</i> | Deputy Chief Mike Arras; Chief Frank Arnoldy; Battalion Chief Gary Bird; Detective Brian Naeger; Sergeant Bill Roche |

DISCUSSION SUMMARY

Committee Chair, Joann Leykam called the meeting to order at 9:10 AM. Leah Hummert provided a brief overview of the status of FY 2014 UASI budget. Ms Hummert advised the committee there are several FY 2014 projects that are currently being completed and that she anticipates there being available unspent funds from FY 2014 that will need to be redirected to other projects. She stated that once the total amount of unspent funds is known she would advise the Finance Committee, which she stated should occur sometime in the next few months.

Nick Gragnani provided a summary of the FY 2015 UASI Grant, stating the region will be awarded \$3 million and after the Missouri Office of Homeland Security and East-West Gateway remove the 5% Management and Administrative costs the total amount available for distribution to proposed budgets was \$2,707,500. He advised further that the FY 2015 grant funding period will be three years (previous grant funding periods were for only 2 years). He advised the Committee that the 25% law enforcement set aside for Law Enforcement Terrorist Prevention Activities (LETPA) remains as a grant requirements.

Mr. Gragnani then advised the committee about the creation of the Force Comparison Worksheet, which was emailed to the members of the Committee prior to the meeting. He reviewed the Force Comparison tally sheet showing the priority ranking based on the number of votes for all 45 projects that were submitted by the STARRS Subcommittees. The submitted projects were listed along with their funding amounts in the order of the number of votes received, with the most voted project on top and least voted projects on the bottom. Mr. Gragnani advised that the Committee can make a motion to accept the priority rankings based on the final tally of the Force Comparison Worksheet or review each individual project and determine the amount of funding for each of the 45 projects.

There was a lengthy discussion regarding the creation of the Force Comparison Worksheet and how each Finance Committee member completed their worksheets. Barb Whitaker expressed concerns that there are two Emergency Management representatives on the Finance Committee which

Meeting Summary STARRS Finance Committee

may cause more votes for projects that favor Emergency Management. Mr. Gragnani stated that with over 900 individual votes casted by ten committee members it would be difficult for anyone to stack the votes in favor of one or more projects. The discussions regarding the Force Comparison voting continued with many of the committee members expressing their opinion that this was the best way to set funding priorities for the limited amount of funds available.

The Committee then reviewed a handout which contained a breakdown of the Law Enforcement Committee's funding requests. A question was raised regarding the St. Louis Metro PD Intelligence Unit's request for funding to purchase two Pan-tilt-zoom cameras. There was concern if this was already a budgeted item for the St. Louis Metro PD and if the cameras were being mounted on an existing building or structure, there may be Environmental, Historical Preservation (EHP) issues. Brian Naeger confirmed that the cameras were not a part of any existing budget and they would be mounted on a recently purchased vehicle and therefore, no EHP reporting would be required. The discussion continued regarding the law enforcement 25% set aside. The Law Enforcement Committee requested \$736,360, \$13,640 short of the \$750,000 25% set aside. Mr. Gragnani stated that the funding for the Fusion Center positions would make up the amount needed to achieve the LETP funding requirement.

The members of the Finance Committee then discussed the Video Downlink project. Gary Christmann advised that the project funding amount could be cut in half to \$112,500; thus dropping one of two video downlink sites in Illinois. Gary suggested that because of the importance of the WebEOC project to the region, the remaining amount of funding from the Video Downlink (\$112,500) should be awarded to WebEOC.

The Committee discussed the remaining projects and the merits for each to receive funding. The longest discussion occurred over the Regional Training & Exercise funding request which consisted of \$40,000 for Training and \$75,000 for a Regional Exercise. Questions were raised over who and what committees could apply to receive the \$40,000 Training funds. The concerns were based on several training projects that were ranked lower on the Force Comparison tally sheet. Frank Arnoldy explained the process by which the Training & Exercise Committee determines which projects are selected for funding and that the committee consists of representatives from each of the STARRS Subcommittees.

Members of the Finance Committee went through the list of projects as ranked on the tally sheet and determined which projects would receive FY 2015 UASI grant funding. A summary of the project funding that was approved is attached along with a summary of the motions and votes by the committee members present.

The Committee discussed the remaining projects and decided to table those that did not receive funding from FY 2015 UASI for future consideration from either FY 2014 washout or FY 2016 UASI and to reset the priority of these projects through second vote using the Force Comparison. The discussion continued regarding the limited amount of grant funding and the need to have every STARRS Subcommittee provide an update on the status of their projects. A suggestion was made to have the Subcommittees list their projects for future funding as either 1) New; 2) Sustain; or, 3) Law Enforcement.

There being no further discussion, the Finance Committee meeting adjourned at approximately 10:44 a.m.

St. Louis UASI FY2015 Project Proposals - Approved By Finance Committee

| Submitted Project Proposals | Requested | Approved | Comments |
|--|--------------------|------------------|------------------|
| EMERGENCY MANAGEMENT | \$621,500 | \$225,000 | |
| Video Downlink System Antennas | \$225,000 | \$112,500 | |
| Unified Command Vehicle Video bSystem | \$56,500 | | |
| WebEOC Sustainment and Enhancement | \$150,000 | \$112,500 | Sustainment Only |
| Rhodium Incident Management Software | \$53,400 | | |
| Jefferson County Remote ICSupport Vehicle | \$88,100 | | |
| Incident Support Team Training | \$48,500 | | |
| EMS | \$773,250 | \$250,000 | |
| Force Protection Unit | \$250,000 | \$250,000 | |
| Ambubus Conversion Kits | \$81,750 | | |
| EMS Strike Team Portable Radio Caches | \$105,000 | | |
| Tactical Medic Equipment | \$204,000 | | |
| Tactical Medic Training | \$14,000 | | |
| EMS Ballistic Vests and Helmets | \$56,000 | | |
| BDLS/ADLS Training | \$38,000 | | |
| Infection Control and Blood Bourne Pathogen Training | \$14,000 | | |
| Cadaver Lab EMS Training | \$10,500 | | |
| FUSION CENTER / TEW | \$396,000 | \$291,000 | |
| CI/KR Coordinator 18 Months | \$144,000 | \$144,000 | |
| Fusion Center Intelligence Analyst 18 Months | \$105,000 | \$105,000 | |
| License Plate Recognition Database/St Louis Mug Shot Recognition Technology PM 18 Months | \$30,000 | | |
| Fusion Center Equipment and Services (1 year) | \$42,000 | \$42,000 | |
| Fusion Center Training (various) | \$75,000 | | |
| HAZMAT | \$1,071,600 | \$0 | |
| Gas/Vapor FTIR Identifiers w/training (7 units) | \$459,500 | | |
| SCBAs (84) and PAPRs (48) | \$612,100 | | |
| LAW ENFORCEMENT | \$736,160 | \$736,260 | |
| St. Charles County SWAT | | | |
| First Spear Strandhogg Vest (42) | \$88,000 | \$88,000 | |
| St. Louis County SWAT | | | |
| First Spear Strandhogg Vest (25) | \$51,500 | \$51,500 | |
| Protech 31"x48" Body Bunker Ballistic Shields (2) | \$6,000 | \$6,000 | |
| Protech Tactical Ballistic Blanket with stand syst | \$3,500 | \$3,600 | |
| Night Vision Monoculars with MICH Helmet Mount Kit | \$8,400 | \$8,400 | |
| Mini Thermal Monoculars, hand held thermal imagers | \$9,200 | \$9,200 | |
| Franklin County SWAT | | | |
| First Spear Strandhogg Vest (18) | \$40,500 | \$40,500 | |
| Special Ops Delta Helmet (18) | \$12,600 | \$12,600 | |
| St. Clair County SWAT | | | |
| Special Ops Delta Helmet (16) | \$11,200 | \$11,200 | |

St. Louis UASI FY2015 Project Proposals - Approved By Finance Committee

| Submitted Project Proposals | Requested | Approved | Comments |
|--|--------------------|--------------------|-----------------|
| Jefferson County SWAT | | | |
| First Spear Strandhogg Vest (25) | \$57,000 | \$57,000 | |
| Special Ops Delta Helmet (25) | \$17,500 | \$17,500 | |
| Ballistic Shields level IIIA ProTech "Intruder G2" (2) | \$6,800 | \$6,800 | |
| St. Louis Metro PD SWAT | | | |
| Peltor Com Tactical Communication headset (24) | \$24,480 | \$24,480 | |
| N-Vision dual PVS -14 adapters (12) | \$4,500 | \$4,500 | |
| Point Blank Phalanx tactical shield (1) | \$4,700 | \$4,700 | |
| Wilcox L4 G-11 NVG mounts (12) | \$3,180 | \$3,180 | |
| Ops Core Fast ballistic helmet (10) | \$9,000 | \$9,000 | |
| St. Louis Metro PD Bomb & Arson | | | |
| Small Packable X-Ray Sytem (2) | \$90,000 | \$90,000 | |
| Small PAN Disruptor Kit (6) | \$33,600 | \$33,600 | |
| Bomb Suit (1) | \$26,000 | \$26,000 | |
| St. Louis Metro PD Intel | | | |
| Penlink Lincoln (1) | \$18,500 | \$18,500 | |
| Pan-tilt-zoom cameras, stationary cameras, Genetec software and licensing, increased storage capabilities and computer equipment (4) | \$10,000 | \$10,000 | |
| Metro Air Support | | | |
| Cockpit flight display systems for the MD500E helicopter and installation (4) | \$200,000 | \$200,000 | |
| MASS FATALITY | \$525,750 | \$0 | |
| Bio-Seal Body Bags | \$10,750 | | |
| Portable Morgue Equipment | \$35,000 | | |
| Mass Fatality Tow Vehicles (2) | \$90,000 | | |
| Mass Fatality Plans Update | \$50,000 | | |
| Mass Fatality Management Training | \$40,000 | | |
| Portable Radiography Systems (2) | \$300,000 | | |
| PUBLIC HEALTH | \$66,500 | \$0 | |
| POD Equipment Storage Cage Parts | \$2,500 | | |
| Epidemiologist GIS Software | \$7,000 | | |
| Epidemiologist Training - SPSS and GIS | \$15,000 | | |
| Virtual Server Access - Epi REDCap software (1yr) | \$6,000 | | |
| PIO Trainings | \$36,000 | | |
| REGIONAL COLLABORATION | \$1,065,000 | \$1,065,000 | |
| Sustain STARRS staff (18 months) | \$1,065,000 | \$1,065,000 | |
| SLARCC | \$28,025 | \$0 | |
| CERT ID Machine Software and Camera | \$4,025 | | |
| CERT Training Equipment & Supplies | \$4,000 | | |
| CERT Training | \$20,000 | | |

St. Louis UASI FY2015 Project Proposals - Approved By Finance Committee

| Submitted Project Proposals | Requested | Approved | Comments |
|--|--------------------|--------------------|-----------------|
| TRAINING & EXERCISE | \$115,000 | \$140,240 | |
| Regional Training Support | \$40,000 | \$65,240 | |
| Regional Exercise Support | \$75,000 | \$75,000 | |
| USAR | \$237,400 | \$0 | |
| Medical Specialist Position Training | \$80,000 | | |
| Structural Specialist Training (for 4 engineers) | \$8,000 | | |
| Technical Rescue Specialist Position Training | \$68,200 | | |
| Utility-Terrain Vehicles (5) | \$70,000 | | |
| Medical Specialist Skills Review Training | \$11,200 | | |
| TOTAL | \$5,636,185 | \$2,707,500 | |

| | |
|--------------------------------------|--------------------|
| Award Amount | \$3,000,000 |
| Management and Administration | \$292,500 |
| Available Project Funds | \$2,707,500 |
| Law Enforcement Set Aside | \$750,000 |

Memo to: Board of Directors

From: Staff

Subject: Regional Security Expenditures

Date: April 13, 2015

Staff is requesting authorization to expend funds in support of regional security that will improve the region's disaster preparedness and response capabilities. Funding will come from the U.S. Department of Homeland Security's Urban Areas Security Initiative (UASI) grant program. Attachment A summarizes these purchases totaling **\$112,636**. Also attached is a summary description of all budgeted expenditures from the UASI grants (Attachment B).

1. St. Louis Regional Fusion Center

- **Intelligence Analyst** – This position is crucial to the function of the St. Louis Regional Fusion Center, which analyzes information and identifies trends to share timely law enforcement intelligence data with federal, state and local law enforcement entities. Duties of an Intelligence Analyst include, but not limited to:
 - Researching tactics, techniques and procedures of domestic and international terrorist groups
 - Developing Safety Alerts and Bulletins for St. Louis regional law enforcement agencies
 - Answering daily requests for information from private sector, local, state and federal sources
 - Interaction and research with other Fusion Centers around the country to develop timely and accurate intelligence products
 - Analysis of received federal law enforcement data for determination of relevance for the St. Louis region
 - Interaction, analysis, and dissemination of cyber-crime threat information

The St Charles County Sheriff's Department has agreed to accept a sub-grant award that will fund the intelligence analysis position within the St. Louis Fusion Center. Therefore, we are requesting approval to enter into a sub-grant award with the St. Charles County Sheriff's Department for the Intelligence Analysis position. The total cost will not exceed **\$65,000** for the period of August 1, 2015 through July 31, 2016.

2. All Hazards Incident Support Team

All Hazards Incident Support Teams (ISTs) were derived from the National Incident Management System (NIMS) and the Incident Command System (ICS), both of which started principally after the breakdowns in the response and recovery efforts to hurricanes Katrina and Rita. The IST is a NIMS/ICS trained team that can immediately respond to a major, widespread emergency or catastrophic event anywhere in the region and assist local officials with managing the incident. IST's are critically important when dealing with incidents that extend to multiple days, including tornado, flood, or terrorist incidents. The regional IST supports local and out of region incidents and is available through emergency management or fire mutual aide requests.

We are requesting approval to purchase one 24 foot enclosed trailer with approximately eight foot of interior width, and approximately six feet of interior wall height for the St. Louis Regional IST. The trailer will be used to house and transport various IST command post equipment and supplies, providing a quickly deployable incident management asset to the region. Total cost will not exceed **\$14,484**.

3. Interoperable Communications

Interoperable Communications Kit Updates – In 2007 STARRS purchased fourteen Interoperability Communications Kits for the region's Emergency Management Agencies and several specialty response teams, i.e., Urban Search and Rescue, Hazmat and Incident Support Teams. These kits consist of all-weather hardened cases and included communications devices such as 800 Mhz and VHF radios, satellite telephone, and a radio interoperability device that allows the radios and satellite phone to be patched together.

Because of the changes in land mobile radio systems throughout the region and the launching of the State of Missouri Statewide Wireless Interoperable Network (MOSWIN), each of these kits need to be reprogrammed and updated in order for them to operate on the new radio networks. The kits need to be inventoried and have operational checks performed to ensure their functionality on the new systems. Additionally, software updates will be installed to increase each kits interoperability capabilities. Total cost will not exceed **\$33,152**.

All of the purchases described in this memo are being made in accordance with the agency's procurement policy.

Staff Recommendation: Staff recommends that the Board approve the expenditure of funds as follows:

- allow the Executive Director to enter into a sub-award agreement with the St. Charles County Sheriff's Department for the Intelligence Analyst position within the St. Louis Fusion Center in an amount not to exceed **\$65,000**;
- for the purchase of a 24 foot enclosed trailer from Missouri Great Dane in an amount not to exceed **\$14,484**; and,
- allow the Executive Director to enter into a contract with WirelessUSA to update, reprogram and repair, if needed, fourteen Interoperable Communications Kits in an amount not to exceed **\$33,152**,

for a total amount not to exceed **\$112,636** from the UASI grant program.

ATTACHMENT A
Expenditures for Equipment and Services
April 13, 2015

| <u>Category</u> | <u>Vendor</u> | <u>Description</u> | <u>Jurisdiction/Agency</u> | <u>Quantity</u> | <u>Cost</u> |
|--|----------------------------------|---|----------------------------|-----------------|------------------|
| Emergency Response Planning (UASI) | | | | | |
| 1 | St. Charles County, MO | Intelligence Analyst position | Regional | 1 | \$65,000 |
| Emergency Response Equipment (UASI) | | | | | |
| 2 | Missouri Great Dane (Benton, MO) | Equipment trailer | Regional | 1 | \$14,484 |
| 3 | Wireless USA (St. Louis, MO) | Interoperable communications kits updates | Regional | 14 | \$33,152 |
| TOTAL EXPENDITURES | | | | | \$112,636 |

Total UASI Expenditures: \$112,636

Categories:

- 1 - St. Louis Regional Fusion Center
- 2 - All Hazards Incident Support Team
- 3 - Interoperable Communications

ATTACHMENT B
Cumulative Budgeted Expenditures for Major Projects under Urban Areas Security Initiative
through Fiscal Year 2014

| | Total Budgeted | Prior amount approved by EWG Board | This request | Remaining to be approved |
|---|---------------------------|---|---------------------|---|
| Critical Response Teams | | | | |
| A key goal under the UASI Strategy is to strengthen our critical response teams. We have largely accomplished this goal with hazardous materials and heavy rescue equipment and training. These teams are capable of responding to terrorist attacks, industrial accidents or natural disasters like earthquakes and tornadoes. Another element of critical response includes medical supplies for mass casualty incidents. The MCI trailers represent the first stage of meeting this need for the EMS community. Also included is equipment for Incident Management Teams that will consist of emergency responders from all disciplines. These mobile teams are activated to support emergency responders managing an event where the event continues over many hours or days. | \$17,993,651 | \$17,978,036 | \$0 | \$15,615 |
| | 903,000 | 829,682 | 0 | 73,318 |
| | 2,196,000 | 2,013,088 | 14,484 | 168,428 |
| Law Enforcement Tactical Team Equipment | | | | |
| There are 7 law enforcement tactical response units in the region which need communications, tactical lights and personal protective equipment. Three of the teams will receive tactical vehicles and Metro Air Support will receive a helicopter and other equipment to support response to a variety of terrorist incidents. | 7,582,356 | 7,568,601 | 0 | 13,755 |
| | 4,514,819 | 4,514,819 | 0 | 0 |
| Interoperable Communications | | | | |
| A variety of projects come within the description of Interoperable Communications. Radio caches, satellite phones and video conferencing and the Land Mobile Radio Communications Plan are included, as well as a microwave tower backbone system. | 8,386,622 | 8,321,622 | 33,152 | 31,848 |
| | 8,988,047 | 8,988,047 | 0 | 0 |
| | 674,300 | 674,300 | 0 | \$0 |
| The Virtual EOC | | | | |
| The virtual EOC strengthens regional collaboration on a day to day basis through a web based interactive network that links the region's eight EOC's and numerous other users for planning, preparing for and responding to an incident. In future years we hope to add a robust Geographic Information System capability. | 5,322,438 | 5,278,534 | 0 | 43,904 |

ATTACHMENT B
Cumulative Budgeted Expenditures for Major Projects under Urban Areas Security Initiative
through Fiscal Year 2014

| | Total Budgeted | Prior amount approved by EWG Board | This request | Remaining to be approved |
|---|---------------------------|---|---------------------|---|
| Emergency Patient Tracking | \$2,422,320 | \$2,422,320 | \$0 | \$0 |
| <p>Patient Tracking allows emergency medical services and hospitals to rapidly enter data about a patient into a secure wireless web-based tracking system. The data includes identification, triage condition and transport information and allows the hospitals to balance patient loads and provide information to families.</p> | | | | |
| Universal ID Project | 557,812 | 557,812 | 0 | 0 |
| <p>This system provides a uniform identification card for fire, law enforcement and volunteers with credential information embedded in the card.</p> | | | | |
| Expand Public Health Capabilities | 2,828,131 | 2,598,860 | 0 | 229,271 |
| <p>Local public health agencies are working to prepare the region and protect citizens and first responders in the event of bioterrorism and natural diseases. Work is underway to establish an automated syndromic surveillance system for the early detection of naturally occurring or man made disease outbreaks.</p> | | | | |
| Mass Casualty Equipment, Medical Supplies and Software for Hospitals | 2,249,599 | 2,107,999 | 0 | 141,600 |
| <p>Hospitals are preparing the region for a response to a medical surge or mass casualty incident (MCI) by staging emergency response trailers that are equipped with medical supplies, cots and bedding at selected hospitals for deployment anywhere in the St. Louis region. In addition, the hospitals will dispense medicine to employees, their families and patients in the event of a large-scale bioterrorist or naturally occurring illness. The hospitals have software that will help with the dispensing of this medicine and the management of an MCI when it occurs.</p> | | | | |
| Disaster Incident Management System for Hospitals and Tactical Response | \$2,234,308 | \$2,157,808 | \$0 | \$76,500 |
| <p>The disaster incident management software system provides a tactical incident management capability for hospitals and response teams that includes federally required forms and plans. For the hospital systems it also includes a regional bed tracking capability.</p> | | | | |

ATTACHMENT B
Cumulative Budgeted Expenditures for Major Projects under Urban Areas Security Initiative
through Fiscal Year 2014

| | Total Budgeted | Prior amount approved by EWG Board | This request | Remaining to be approved |
|--|---------------------------|---|---------------------|---|
| Terrorism Early Warning Center | | | | |
| The TEW is operated by the St. Louis Metropolitan Police Department and the St. Louis County Police Department and serves as a central clearinghouse for information and intelligence to help detect and prevent acts of terrorism. | \$ 3,142,602 | \$2,599,000 | \$65,000 | \$478,602 |
| Citizen Preparedness | | | | |
| This program includes Citizen Emergency Response Teams and other similar teams designed to educate the public about disaster preparedness and train them to assist their neighbors. Expenditures include equipment and training to help citizens learn to respond to hazards as part of a team in their neighborhood or workplace, and public information. The program also includes the sheltering project which brings generators and shelters into the region to protect citizens who need shelter. | 2,662,666 | 2,602,666 | 0 | 60,000 |
| Regional Coordination Planning | | | | |
| Includes regional emergency coordination planning, mutual aid improvements, public information and enhancements to critical infrastructure protection. | 1,024,051 | 1,024,051 | 0 | 0 |
| Exercises | | | | |
| Two regional exercises occurred on August 9-10 2006 at Busch Stadium and Olivette. In addition, Community Emergency Response Teams (CERT) exercises were added in FY06. | 446,500 | 371,500 | 0 | 75,000 |
| Training | | | | |
| Most disciplines have received and will continue to attend training activities to enhance their skills. Included are heavy rescue, hazmat, incident management teams, law enforcement, public health and hospitals. | 3,695,608 | 3,597,498 | 0 | 98,110 |
| Totals: | \$77,824,830 | \$76,206,243 | \$112,636 | \$1,505,951 |

¹ This total represents the sum of UASI funds awarded for equipment and contractual obligations for fiscal years 2003 - 2014. The schedule represents the cumulative amount spent, from both open and closed grants, on major projects since the inception of the Homeland Security Grant Program.

Memo to: Board of Directors
From: Staff
Subject: Nomination of Sub-Committee Appointments
Date: April 16, 2015

The Nominating Committee recommends the following individuals for membership on a STARRS Sub-Committee:

Urban Search and Rescue

Gettemeier, Brian, Firefighter, Cottleville Fire Protection District - Brian Gettemeier has 21 years of fire service experience with 18 years spent as a career firefighter at Cottleville. Among his many years, he has worked as an Advance Life Support EMT with Christian Hospital, Adjunct Instructor at Lewis & Clark Community College and University of Missouri Fire & Rescue Training Institute, and an Industrial Emergency Response Consultant with Fire & Rescue Training, Incorporated. Brian is a published author and Chairman of the Crisis Management Team at Sacred Heart School. He graduated from Southern Illinois University-Carbondale with a Bachelor in Fire Service Management in 2010.

Tobben, Matthew, Captain, Union Fire Protection District - Matthew Tobben is a dedicated firefighter and emergency medical services professional. He has been a Fire Captain with Union Fire Protection District since 2005 and a member of Missouri Task Force 1 FEMA USAR since 2012. Matthew was a Hazardous Materials Specialist from 2012-2015 and became a Rescue Specialist in 2015. Among his professional affiliations, Matthew is a member of the International Association of Fire Chiefs and Backstoppers. He graduated with a Bachelor of Arts in Organizational Management from Ashford University.

Hospital

Vandergriff, Robert, Facilities/Security Coordinator, Barnes Jewish West Hospital - Robert Vandergriff has been an employee at Barnes Jewish West County Hospital for 22 years. Since 2003, he has been involved in Emergency Preparedness and Training Decontamination procedure with at his facility. Robert is a part of the Environmental Health and Safety Committee which meets monthly and inventories all grant items.

Law Enforcement

Murphy, Kevin, Police Chief, Clayton Police Department - Kevin Murphy is a 37.5 year veteran of the Clayton Police Department. He is a graduate of the 207th Session of the FBI Academy and hold Masters Degrees from Central Missouri State University (now the University of Central Missouri) and Webster University and an undergraduate degree from University of Missouri-St. Louis. Kevin has worked in Field Operations, Special Activities, and Criminal Investigations during his career and was a Commander with the Mobile Response Team of St. Louis County from 1989-95. He was appointed Chief on March 14, 2014.

Pelton, Steve, SWAT/Patrol Commander, Franklin County Sheriff's Office - Steve Pelton has been with the Franklin County Sheriff's Office for 24 years, first as a Detention Deputy and working his way up to Patrol Lieutenant and SWAT Commander in 2015. In 1997, he was awarded the Departmental Medal of Valor Award and the A.S.I.S. Outstanding Service Award. Steve Pelton graduated from the University of Missouri Police Academy in 1990 and received 180 hours plus certification from the Mineral Area College Law Enforcement Academy in 1995. His extensive law enforcement background includes the FBI's Chemical Agent Instructor School and Hostage Negotiation School. He is a graduate of St. Clair High School.

Mass Fatality

Akins, Jina, Deputy Director, Jefferson County Emergency - Jina Akins is currently Deputy Director for the Emergency Management Office in Jefferson County and a certified Emergency Manager with the State's Missouri Emergency Management Association. She has worked with emergency services for 18 years, the last 13 years for the Jefferson County Emergency Management Office, and five years previously with the Jefferson County Sheriff's Office. Jina is currently serving as chair of the Jefferson County Active Shooter Group, Treasurer of the Local Emergency Planning Committee, and board member of the Jefferson County Citizen Corps. She also is a member of the STARRS Community Organizations Active in Disaster Committee, and representative for Jefferson County in the Community Preparedness and Citizen Corps Working Group as well as the STARRS Training and Exercise Working Group.

Hargrave, Kathleen, Chief Investigator, St. Charles/Jefferson/Franklin County Medical Examiner's Office - Kathleen Hargrave is a graduate of Saint Louis University with a Bachelors in Criminal Justice. She received a Masters of Arts in Health Services Management from Webster University. Kathleen has been employed with Saint Louis University in the Division of Forensic Pathology since July 1991 (23 years) and has held numerous positions in this University based Medical Examiner System. Kathleen's current position in this Division includes Manager of Forensic Operations; she is the Chief Forensic Investigator for St. Charles, Jefferson and

Board of Directors
April 16, 2015
Page 3

Franklin County's Medical Examiner Office. Kathleen's special area of interest is infant death investigation.

Staff Recommendation: Staff recommends that the Board of Directors approve the Nominating Committee recommendations.